

# Replacement declaration in IDEP.web

## International trade in services

February 2019

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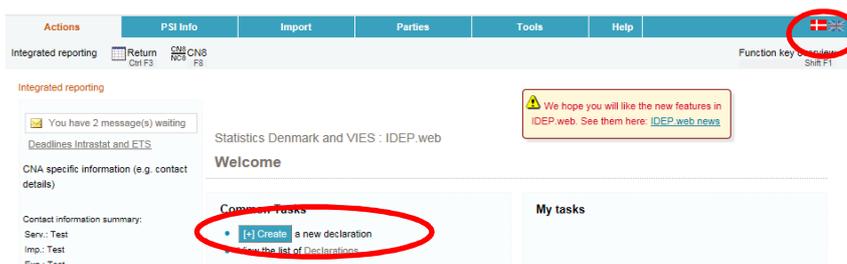
It is not possible to correct or delete an approved declaration in IDEP.web. Instead you can make a replacement declaration.

Change the language in IDEP.web by clicking on the flag in the upper right corner of the screen.

Find more guides at: [www.dst.dk/uhtidep-en](http://www.dst.dk/uhtidep-en)

### Create a replacement declaration.

Click on **[+] Create a new declaration** on the start page of IDEP.web.

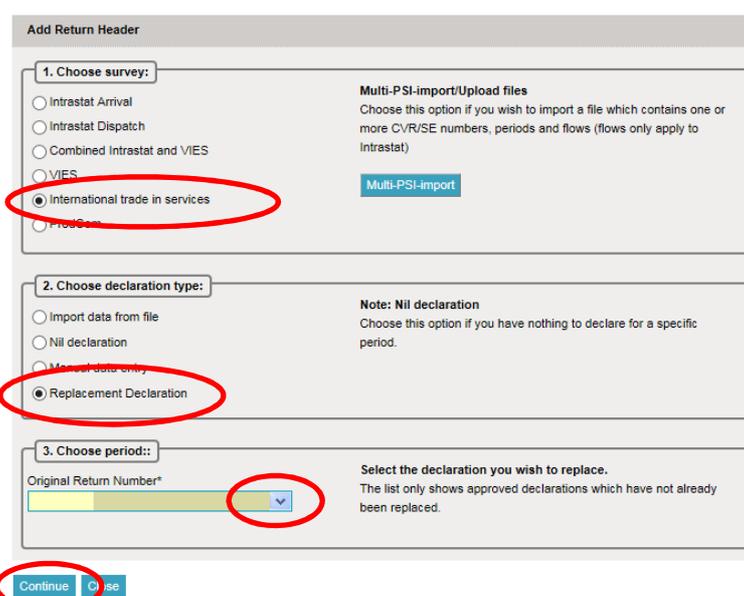


Choose **International trade in services**.

Choose **Replacement Declaration**.

Choose the declaration you want to replace from the drop down menu.

Click on **Continue**.



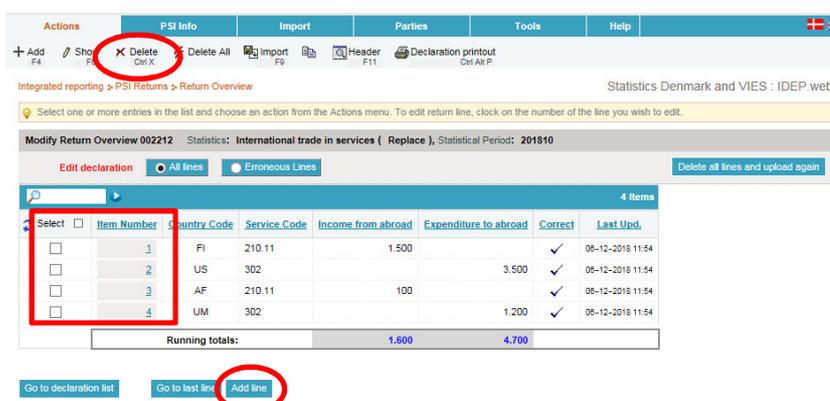
A copy of the declaration is created.

Click directly on the **Item Number**, if you wish to correct an item post.

Click on the button **Add line** to add a new item post.

Check the box to the left of an item number and choose **Delete** in the **Actions** tab to delete a post.

**Note:** If you wish to import a new file – see the section **Upload new file**



The item post is opened.

Make corrections directly in the fields.

If the post is to be deleted, choose **Delete** in the **Actions** tab.

Click on **Save and next** if you have further corrections.

Click on **Save and stop** to approve and submit.

## Upload a new file

If you wish to upload a new file, click on the button **Delete all lines and upload again**. Confirm that you want to delete the declaration.

Select	Item Number	Country Code	Service Code	Income from abroad	Expenditure to abroad	Correct	Last Upd.
<input type="checkbox"/>	1	FI	210.11	1.500		✓	08-12-2018 11:54
<input type="checkbox"/>	2	US	302		3.500	✓	08-12-2018 11:54
<input type="checkbox"/>	3	AF	210.11	100		✓	08-12-2018 11:54
<input type="checkbox"/>	4	UM	302		1.200	✓	08-12-2018 11:54
Running totals:				1.600	4.700		

Now it is possible to upload a new file.

**Note:** Click on **multi import** for more file formats.

Follow normal upload procedure.

Remember to approve/submit your declaration.

## Note:

In the list of declarations you can see the original declaration and the replacement declaration(s).

In the column **Type** you can see which return numbers it concerns.

The declaration is submitted correctly when there is a checkmark in the column **Return Approved**.

Select	Return Number	Nature of declaration	Type	Flow	Statistical Period	Total value	Number Of Items	Correct	Return Approved	Change date
<input type="checkbox"/>	002262	International trade in services	Replaced by 002263		201901	Inc. 25.000 Exp. 47.000	4	✓	✓	05-02-2019
<input type="checkbox"/>	002263	International trade in services	Replaces 002262		201901	Inc. 25.000 Exp. 155.000	4	✓	✓	06-02-2019

## Contact Statistics Denmark:

If you have any questions related to IDEP.web, you are always welcome to contact us via [idep@dst.dk](mailto:idep@dst.dk)