

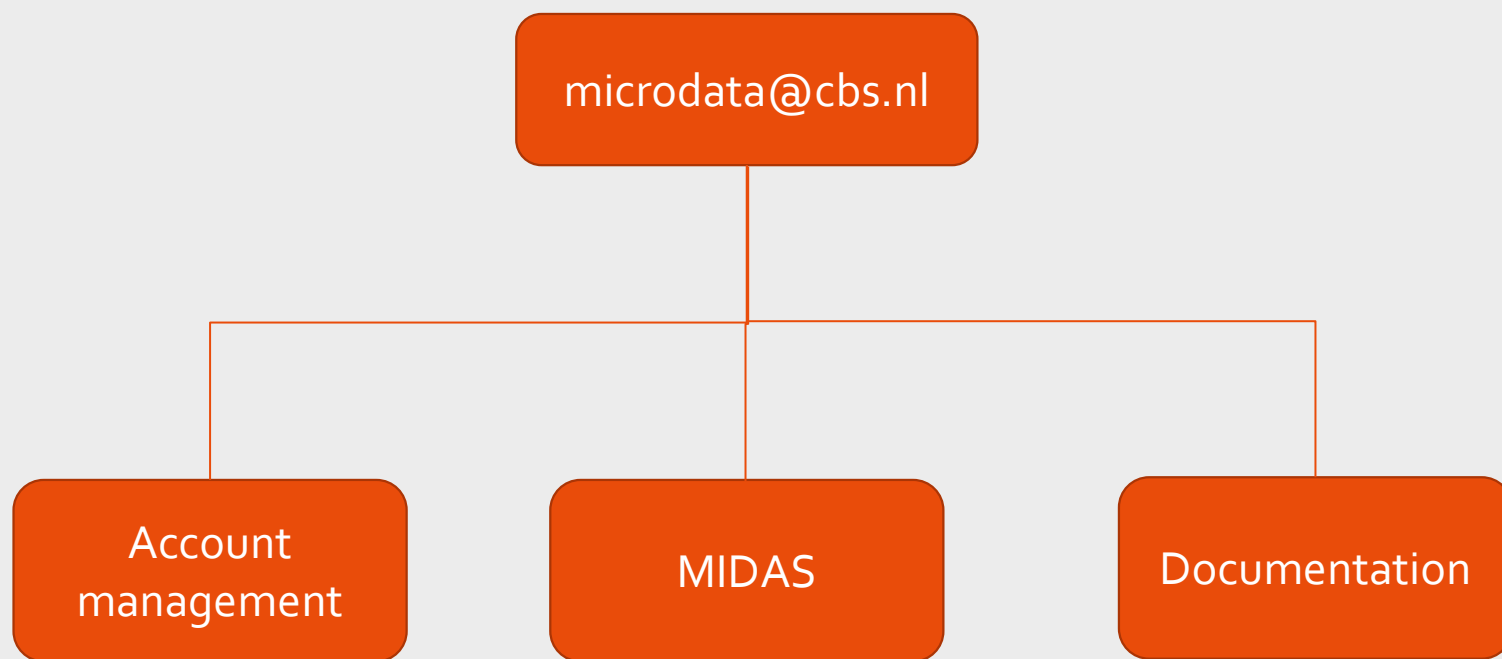
Remote Access – from proposal to publication

Annemieke Redeman

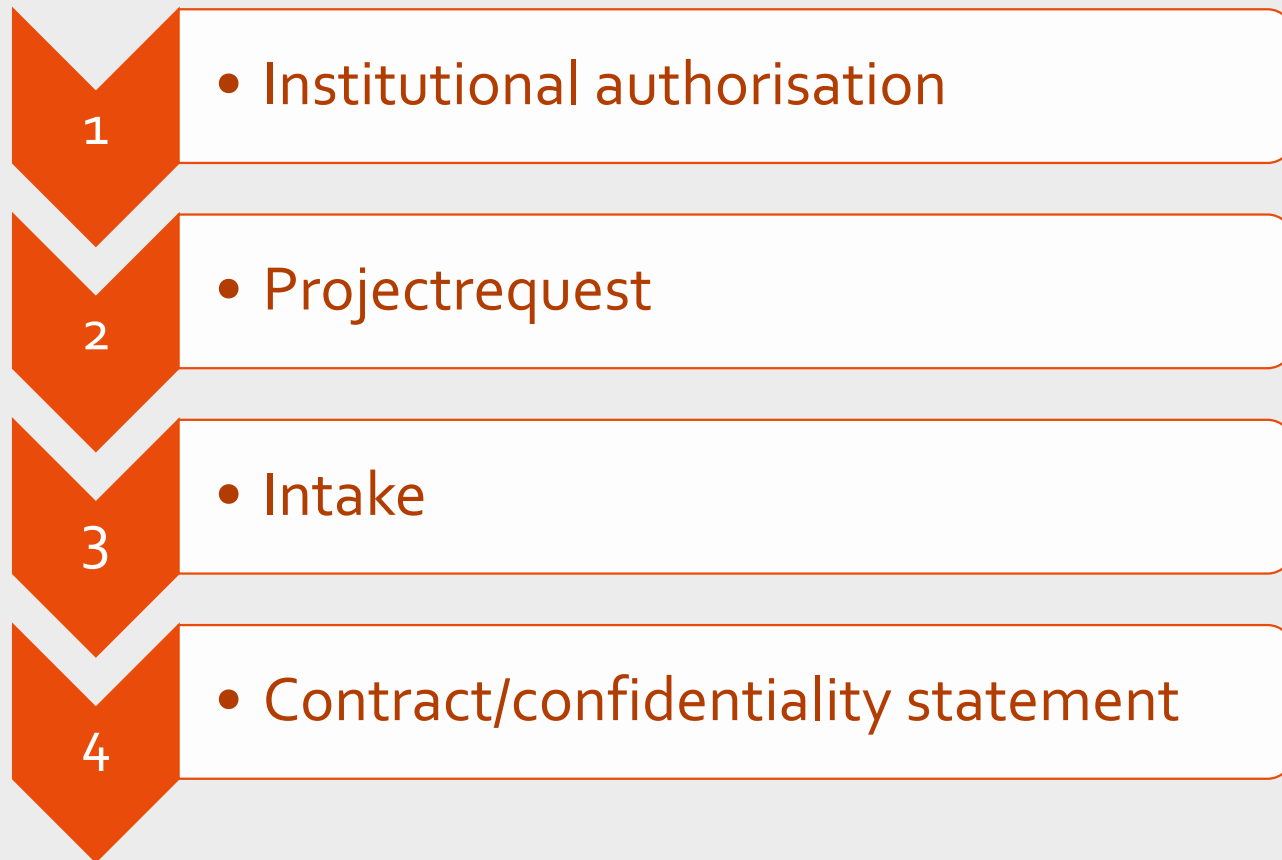


Centraal Bureau
voor de Statistiek

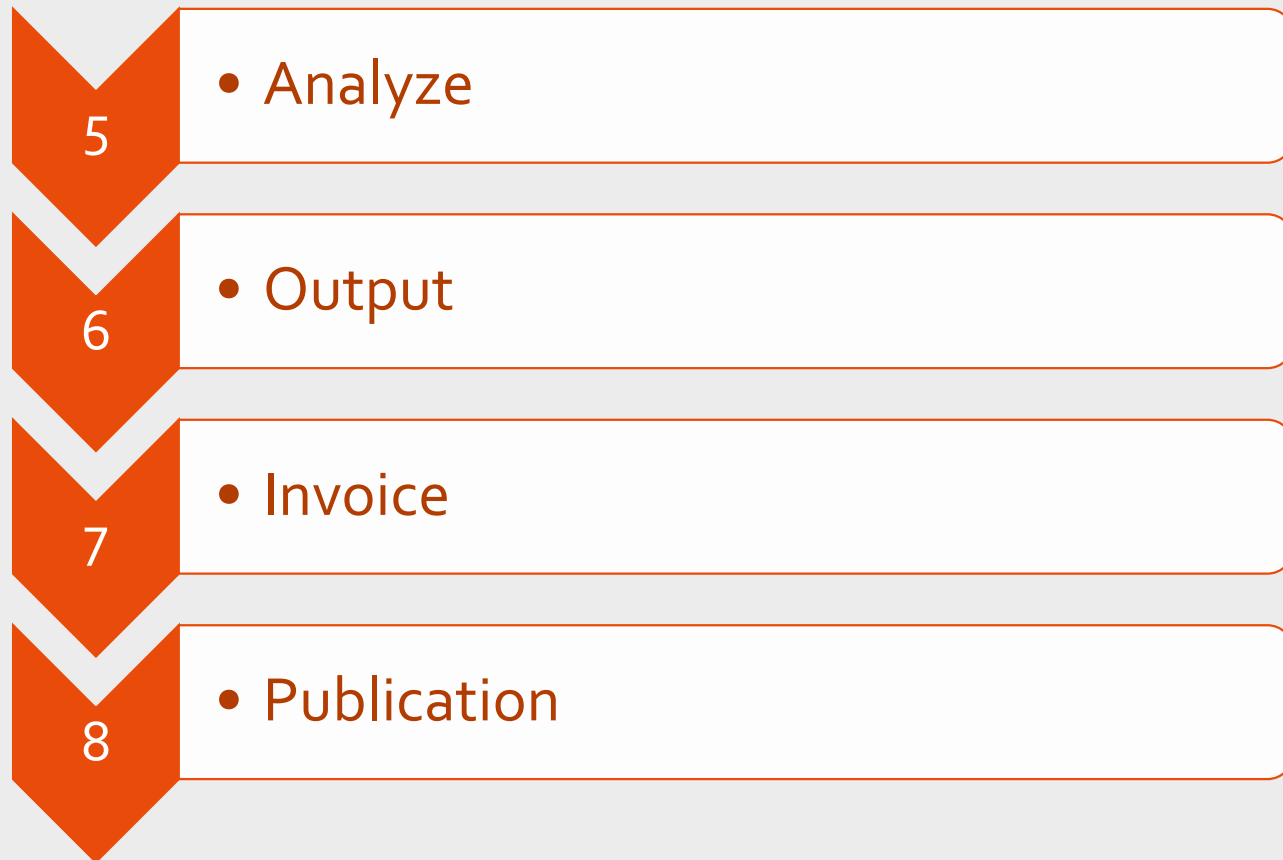
Organisation Microdataservices



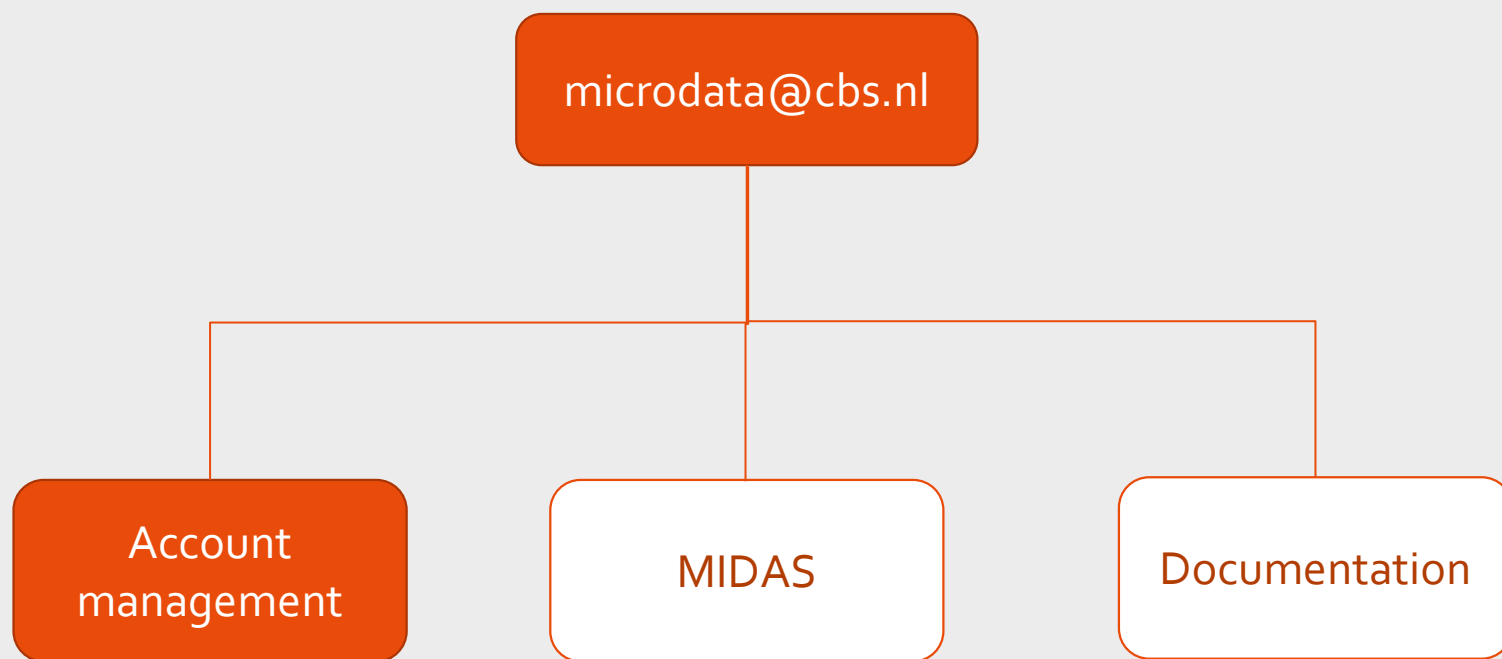
From proposal to publication



From proposal to publication



Organisation Microdataservices



1. Institutional authorization

- The organization or institution needs to be authorized by our Director General before any request for remote access can be granted.
- Requests for institutional authorization are sent directly to the DG.



2. Project request

- Received by email: microdata@cbs.nl
- Directly rerouted to Accountmanagers
- Answer usually the same day or at least within two working days
- Wide range of requests, not always resulting in a remote access project



2. Project request

- Project form
- Project proposal
- High level quotation
- Enter in Commence

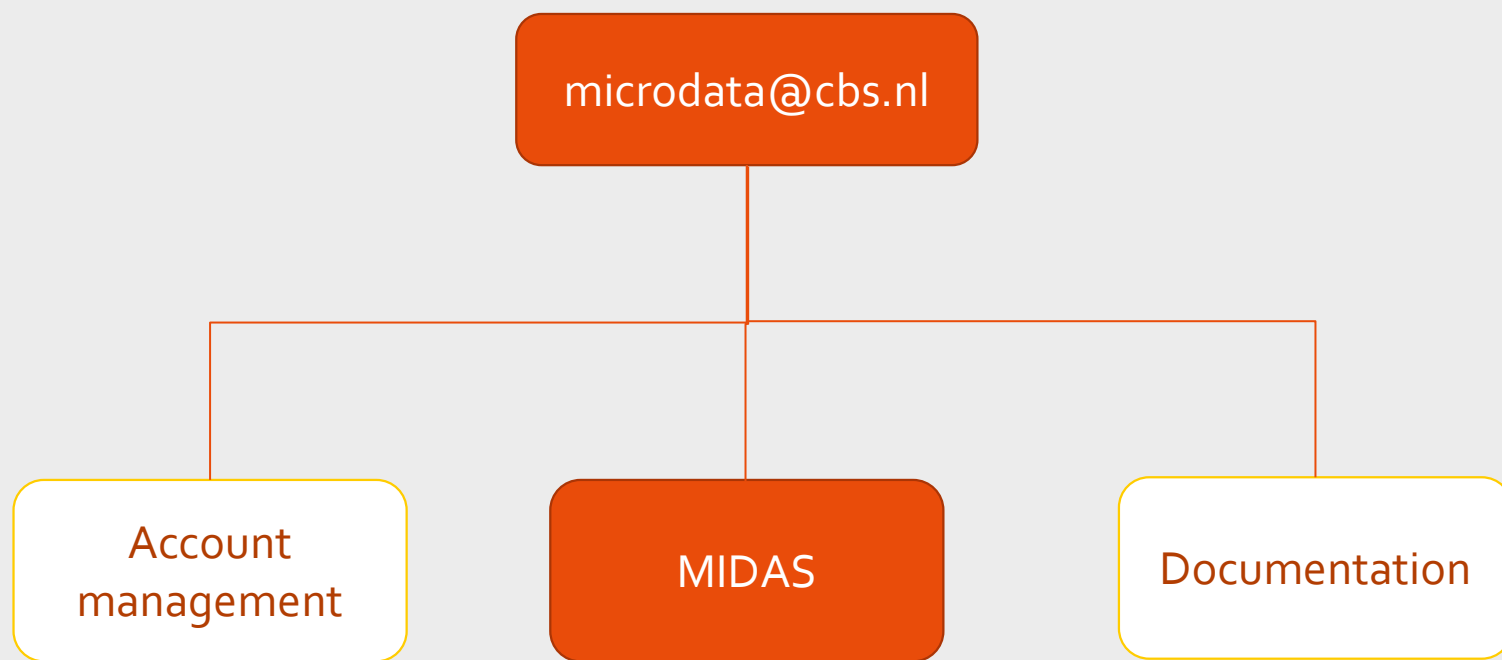


3. Intake

- Find out which files they probably want to use
- Invite file-experts to the intake
- Do's and don'ts
- Possibilities and restrictions
- Procedures
- Final/detailed quotation



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4. Contract/confidentiality statement

- Contract sent
- New researchers sign a confidentiality statement
- New active researchers are 'enrolled'
- Project environment created on Remote Access

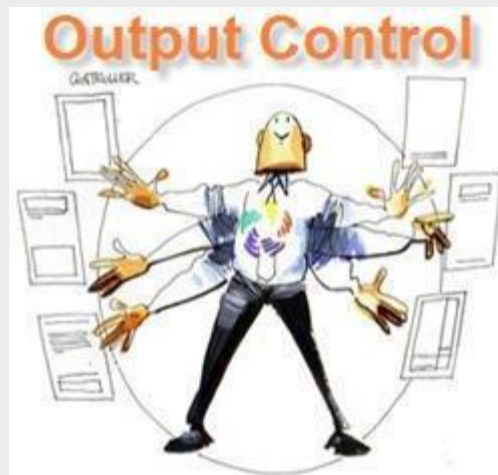


5. Analyse

- Project is running, researchers 'do their thing'.
- Questions can still come in:
 - Additional files => Accountmanagement
 - Technical problems => Midas

6. Output

- Output is ALWAYS checked.
- Nothing leaves RA without CBS knowing.

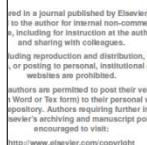
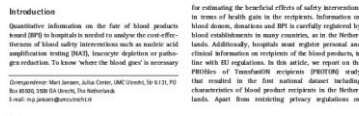


7. Invoice

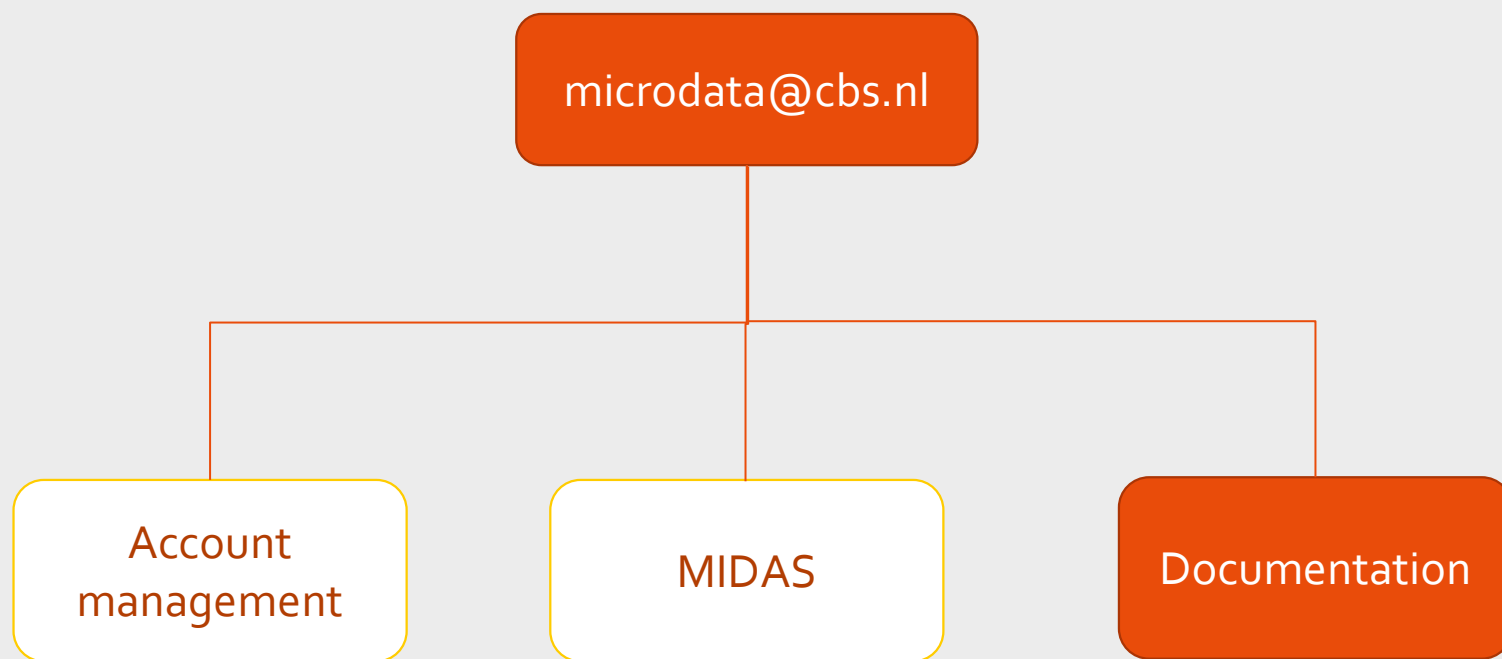
- Invoices are send three times a year



- Researchers are obliged to make their results publicly available, usually through articles or other publications.
- CBS receives notifications of publication.



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Available files and documents

- File availability and documentation is handled by the documentation department.
- New additions of a file are added to the projects as they come available.

