

**TWINNING CONTRACT**

**Support to the State and Entity Statistical  
Institutions, phase V**

**Bosnia-Herzegovina**



**STUDY VISIT REPORT**

**on**

**Statistical Business Register**

**Activity no 1.1.6**

Study visit carried out by Statistics Denmark

6 – 8 November 2012

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*IPA 2008*

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## List of Abbreviations

BHAS	Agency for Statistics of Bosnia and Herzegovina
FIS	Institute for Statistics of Federation of Bosnia and Herzegovina
RSIS	Institute for Statistics of Republika Srpska
ToR	Terms of Reference

## **Brief Summary**

Study visit has been planned and realized under the IPA Twinning Project, Subcomponent 1.1 Statistical Business Register, Activity 1.1.6.

The purpose of the Study visit was introduction of organization, cooperation of the Danish Statistical Business Register and use of administrative sources.

Hosts in front of the Danish statistics were Mr. Peter Ottosen and Mr. Steen Eiberg-Jørgensen.

Study visit program was designed and implemented in line with current issues in SBR BiH.

Program included presentations, discussions based on practical issues on the background of Danish SBR: sources, organization, cooperation, updates, etc. and the possibility of comparison with the SBR BiH.

All theme on program planed was realized.

## 1. General comments

This study visit report was prepared within the Twinning Project „Support to the State and Entity Statistical Institutions, phase V”.

Study visit program included presentations on the organisations of Danish Statistical Business Register and Statistics Denmark in general. Specifically the following topics are presented:

- The basic information about Denmark
- The basic information about Statistics Denmark
- The Danish Statistical Business Register (content of the register, data sources, use of statistical data, organization, cooperation, use of the SBR)
- Practical introduction to the Danish SBR
- Danish project management
- Quality surveys in SBR Denmark
- Recent and future IT developments on SBR
- Use of administrative sources and Demography
- Possibilities for improving Statistical business register in BiH

The participants of the study visit would like to express their thanks to all officials and individuals met for the kind support and valuable information which they received during their stay.

The views and observations stated in this report are those of the participants and do not necessarily correspond to the views of EU, BHAS, FIS, RSIS, Statistics Denmark, Destatis, Statistics Finland, Istat and Statistics Lithuania.

## 2. Lessons learned

During the mission participants from Bosnia and Herzegovina had the opportunity introduce experts from the problems they face in their everyday work. Exchanged knowledge and experience on how to manage and update of SBR, use of the administrative data sources, conducting survey in SBR, improving applications, 5-year SBR development plan, etc.

Danish SBR an example of a well-organized and networked system for data exchange as well as the possibility of following SBR units. Focus is on large enterprises and has set thresholds, which is recommended to us.

Exchange of information with Tax Authority takes place on a weekly (ID, Name, Address, Activity status etc.), monthly (Turnover and Income) and annual (Tax on specific earnings) basis.

All of this information, as explained in detail, is used for the following purposes:

- Turnover and number of employees show the size of the SBR unit
- The size used mark legal unit/enterprise if it seen as commercial active (threshold of significance)
- Turnover and number of employees in full-time equivalents are used as basis for stratification and grossing up
- The number of employees is used to restrict the number of survey the small and medium sized enterprises participate in (to reduce the respondent burden)
- Frozen extract from SBR for the use as background variables
- Demography
- Up to date information for contact

The application of Danish Business Register and its functionality as well as application for export of data to end-users was presented.

### **3. Conclusions and recommendations**

- SBR-development plan- it is recommended that the prioritised tasks for the upcoming year is described in more detail taking into account questions like resource requirements, responsibility, risks to success, time dependency, value for users and/or SBR, etc.
- Threshold of significance- a rule could be that unless an enterprise operates on different addresses, it has to employ more than 10 or 20 persons to even consider a second LKAU
- Frozen frames – Quarterly and annually in a preliminary and final version
- SBR User Group- Organize SBR user group consisting of representatives of branch statistics that use the SBR – discuss the changing activity code of enterprises, the SBRdevelopment plan, frozen lists and any other problems
- Historicism- data validation

## **Annex 1. Programme**

### **Day 1 – Tuesday, 6 November**

- 10.00-11.30 Welcome and introduction to Statistics Denmark (International Rådgivning)
- 11.30-12.00 Background of Danish SBR: sources, organisation, cooperation, etc. (Peter Ottosen)
- 12.00-13.00 Lunch break
- 13.00-15.00 Background of Danish SBR (cont.)
- 15.00-16.00 Communication with internal users: SBR-news and quality reports (Peter Ottosen)

### **Day 2 – Wednesday, 7 November**

- 10.00-10.40 Principles for Danish project management (Peter Ottosen and Steen Eiberg Jørgensen)
- 10.50-11.20 Follow-up on the BiH 5-year development plan (Peter Ottosen and Steen Eiberg Jørgensen)
- 11.30-12.00 Quality survey on SBR (enquete) and use of secondary activity codes (Steen Eiberg-Jørgensen)
- 12.00-13.00 Lunch break
- 13.00-16.00 Practical introduction to the Danish SBR (Frank Brodersen and Claus Gottlob)

### **Day 3 – Thursday, 8 November**

- 10.00-11.00 Institutional sectors (Martin Ausker)
- 11.00-12.00 Recent IT developments in the Danish SBR and future developments (Steen Eiberg-Jørgensen and Peter Ottosen)
- 12.00-13.00 Lunch break
- 13.00-15.00 Use of administrative sources and Demography (Steen Eiberg-Jørgensen and Claus Gottlob)
- 15.00-15.30 Follow-ups and other issues (Steen Eiberg-Jørgensen and Peter Ottosen)
- 15.30-16.00 Conclusion and evaluation (International Rådgivning)