

## **State Statistics Service of Ukraine Policy in the cooperation of state statistics offices with respondents and administrative data suppliers**

State Statistics Service of Ukraine Policy in the cooperation of state statistics offices with respondents and administrative data suppliers is outlined by the Fundamental Principles of Official Statistics approved by the United Nations Economic Commission for Europe in 1992, Regulation (EC) No 223/2009 of the European Parliament and of the Council of 11 March 2009 on European Statistics, the Declaration on Professional Ethics adopted by the International Statistical Institute in 2010, Laws of Ukraine On State Statistics, On Personal Data Protection, on Amending Some Legislative Acts of Ukraine regarding Enhancement of Responsibility for Violation of Legislation on Personal Data Protection (on amending the Code of Ukraine on Administrative Offences, articles 188<sup>39</sup> and 188<sup>40</sup>), and the Principles Governing Activity of the State Statistics Offices Harmonized with the European Statistics Code of Practice.

State Statistics Service of Ukraine Policy in the cooperation of state statistics offices with respondents and administrative data suppliers consists in complying with legislative requirements concerning organization and conduct of state statistical observations over social-economic and demographic processes, environmental situation in Ukraine and its regions through collecting state statistical observation forms and involvement for statistical purposes of information received from state offices, local self-government bodies and other legal entities engaged in collection and use of administrative data.

State Statistics Service of Ukraine Policy in the cooperation of state statistics offices with respondents and administrative data suppliers is based on the principles of mutual respect, partnership and arranged data exchange to ensure reliable and objective statistics, to guarantee protection of its confidentiality, openness of statistical methodology and optimization of costs for state statistical activity.

1. The SSSU implements policy in the field of cooperation of state statistics offices with respondents and administrative data suppliers based on the following principles:

- state statistics authorities shall organize and carry out statistical surveys of social, economic and demographic processes, environmental situation in Ukraine and regions thereof, as well as state statistical surveys concerning social, demographic and economic situation of the population and entrepreneurial activities thereof;

- state statistics offices enjoy legally outlined authorities on receipt of data for compilation of statistics, as well as they may, within their competencies, take decisions on statistics, accounting and reporting mandatory for all organizations covered by the Law of Ukraine On State Statistics;

- as specified by the legislation, respondents are entitled to be aware of what kind of primary data about them are collected, for what purpose, by whom, how and what they will be used for; as well as they are also obliged to file to statistics offices data for compilation of statistics or provide access to them as required by state statistics offices;

- state authorities, local self-government bodies, other legal entities engaged in collection and use of administrative data, are empowered by the legislation to provide obtained administrative data for statistical purposes as requested by state statistics offices.

## 2. Cooperation of state statistics offices with respondents provides for:

- implementing activities aimed at reduction of response burden by way of performance of state statistical observations based on sampling, as well as replacement of direct interviews with alternative sources of information, namely: administrative data from public authorities, local authorities, other legal entities; data from banking, finance and customs statistics, balance of payments statistics, etc.; statistical information from international organizations and statistical authorities from foreign countries, etc.; evaluations and estimates made on the basis of the above data.

State statistical authorities shall individually decide on the choice of the sources of statistical data taking into account the quality of information, deadlines, expenses as well as the responsibilities of the respondents arising out of it.

- guarantee of protection of primary data received from respondents during state statistical observations, as well as statistics providing data on a particular respondent. The Code of Ukraine on Administrative Offences (article 186<sup>3</sup>) specifies state statistics offices' responsibility for violation of the procedure for the use of confidential statistical information;

- State statistics authorities shall disseminate confidential information received from the respondents subject to the desire (approval) of the respective person and the procedure stipulated by such person, as well as in other cases stipulated by the law.

- providing respondents with reporting statistical documentation according to the state statistical observations plan, as well as ensuring regular inventory of state statistical observation forms for their improvement and optimization of response burden. Respondents should be involved in the testing of reporting statistical documentation in the course of preparation of new statistical observations;

- placing effort to improvement of respondents' data filing procedure for state statistical observations, e.g. via wide use of electronic reporting;

- establishing feedback with respondents to ensure their involvement in activities on improvement of statistical tools and amelioration of collection of state statistical observation forms, as well as to inform respondents about results of state statistical observations they were involved in;

- respondents' right to be informed as to what kind of primary data about them are collected during statistical observations, for what purposes, how, by whom and what they will be used for;

- use by state statistics offices of standard procedures to respondents. The Code of Ukraine on Administrative Offences (article 186<sup>3</sup>) establishes respondents' responsibility for the failure to file or filing invalid, incomplete data, data not complying with the reporting statistical form or late data filing for state statistical observations. State statistics offices may study primary accounting and statistical reporting progress, check validity of data filed by respondents for the purpose of state statistical observation, demand from respondents update of statistical reporting and other statistical forms (excluding questionnaires and census/interview letters that are tools for conduct of special statistical observations of population/households) in the event of detected invalidity of primary and statistical data. Should this requirement not be fulfilled before a specified deadline, state statistics offices will be empowered for the above-mentioned updates on their own, with a relevant notification of respondents. Adjustment of respondents' errors and inconsistencies must be governed by standard and transparent procedures.

3. Cooperation of state statistics offices with respondents and administrative data suppliers provides for:

- coordination of activities of state authorities, local self-government bodies and other legal entities in issues of organizing collection and use of administrative data, as well as agreeing the methodology and reporting documentation with state statistics offices;

- study of acceptability of administrative data to be used for statistical purposes and their widest possible engagement instead of respondents' interviews;

- guarantee of protection of administrative data on respondents, obtained by state statistics offices for statistical purposes during state statistical observations;

- networking of state statistics offices' information system with those of state authorities, local self-government bodies and other legal entities involved in collection and use of administrative data, based on information exchange agreements, organizational, methodological, programming, technical and other activities to ensure efficient use of information resources;

- state statistics authorities, local authorities and other legal persons shall perform their duties related to the supply of administrative data based on respective legal acts (agreements, orders, etc.) that govern the provision and use of such administrative data.