Intrastat SDF – file format and upload



January 2023

This guide describes how to set up the SDF file format, and how to import the fil into IDEP.web. Find more guides at: www.dst.dk/intraidep-en

The file only contains information about the item number / item lines. Each item number/ item lines must contain a certain number of fields.

How to construct the file format:

ORDER	IDENTIFIER	COMPLETING	POSITION	LENGTH
1	REFERENCE NO.	The internal reference number of the item. If no number, enter zeroes or spaces.	6	10
2	PARTNER COUNTRY	See your partner's country code at <u>www.dst.dk/intrastat-en</u> . Country codes consist of two letters. The country code DK must not appear in the file.	16	2
3	NATURE OF TRANSACTION(*)	See transaction types at <u>www.dst.dk/intrastat-</u> en	19	2
4	GOODS CODE(*)	The 8-digit goods code, see the CN8 nomenclature at <u>www.dst.dk/varekoder-en.</u>	23	8
5	NET MASS(*)	Weight of the item in whole kg. Round up to at least 1 kg. If the goods code does not require weight, enter only zeros or spaces.	32	15
6	SUPPLEMENTARY UNITS(*)	If the goods code requires it, add additional quantity. If the goods code does not require additional quantity, enter only zeros or spaces.	47	10
7	INVOICE VALUE	Invoice value in DKK	57	15
8	COUNTRY OF ORIGIN(*)	Country of origin (reported for export only).	72	2
9	PARTNER VAT.NO.	Partner VAT number (reported for export only).	74	20

(*): For Group 2 – Export, this information is voluntary from February 2023.

New declarants in Group 2 - Export can omit the information from January 2023

Note that the file format **must** contain all fields (1-9). The order or length of the fields must **not** be changed. If the field is optional, it can be left blank.

The following is an example of the default format of a SDF file:

Ĩ	📃 Intrastat SDF-fil.sdf - Notesblok					×
	Filer Rediger Formater Vis Hjælp					_
	AB00001 DE 11 85232 EUR9010 SE 11 96081 1234567 AT 11 84733	010	1093 10 	7000 25000 3000	DEDE185247507 SESE556545153001 ATATU47132302	*

Each field has a starting position and a length in every item line.

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For example, *field 1* (reference no.) starts in position 6 and has a length of 10 signs. *Field 2* (Partner country) starts in position 16 and has a length of 2 signs and so forth.

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Start IDEP.web

Go to www.dst.dk/intraidep-en and click on **Start IDEP.web**. Log in with your NemID employee certificate.

STATISTICS DENMARK	Q SEARCH
IDEP.web Reporting to Intrastat via IDEP.w	ob
SHARE THIS PAGE	REPORTING TO INTRASTAT VIA IDEP.WEB
RESPONSIBLE FOR THIS PAGE	The examples below.

Modify Provider Details

The first time you log on IDEP.web, you need to fill out the required provider details information. All the yellow fields must be filled in. The fields may be pre-filled with information from Statistics Denmark. You can correct or update information.

If you wish to receive corresponddance from Statistics Denmark via digital post, check **Digital post**.

Note: At this time, it is not possible to receive an SMS reminder for Intrastat.

Click on **Save**, when you are finished.

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PSI Name*						
Danmarks Statistik						
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Upload file Click on [+] Create a new declaration on the start page.



Add return Header	Add Return Header		
Choose survey – Intrastat Arrival or Dispatch.	1. Choose survey: O Intrastat Arrival Intrastat Dispatch	(Multi-PSI-import/Upload files Choose this option if you wish to import a file which contains one or nore CVR/SE numbers, periods and flows (flows only apply to
Choose Import data from file.		1	Multi-PSI-import
Use the drop-down menu to choose the period.	2. Choose declaration t		
Click on Continue .	Import data from file Nil declaration Manual data entry Replacement Declaratio Statistical Period* 202101 January 2021 Continue Jose	(a	Note: Nil declaration Choose this option if you have nothing to declare for a specific period and flow.
Use the drop-down menu to choose the import format Intrastat SDF-fil.	Import Line (Return Header (02720, Export 202101)	
		ntrastat and Internationa	al trade in services files for several flows,
	Name*		
	Proceed with import Ca	Intrastat Excel Line Intrastat SDF-fil Intrastat Text TAB	Excel - Fil med varelinjer Text (SDF) - Fil med varelinjer Text (TAB) - Fil med varelinjer
Click on Choose file to locate your file and on Upload to import it.	Import		
Click on Proceed with import.	Line (Return Header	002720, Export 202101)
	Note: You can upload periods and declarant		al trade in services files for several flows,
	Name*	Intrastat SDF-fil	Text (SDE) _ Fil med vorolinjer > Show format
	C:\\Intrastat SDF-fil	.sdf	Choose file Upload
(Proceed with import Ca	ancel and go back to retu	um overview
The file will be uploaded to IDEP.web. If everything is ok, status will be Can be approved .	Co to data(C Co to datamation for for the contract of the cont	Elle 1	Status Action Instruction Can be approved Import lines, Intrastel SDF-fit: Export, 002717

If Status is **Failure** – go to the section **Failure** in this guide.

Click on Go to declaration list.

Click on **Approve** to submit your declaration.



Submit declaration

When you click on **Approve**, a summary of your declaration will be shown.

Please check that the declaration is for the correct flow (Import or Export) and statistical period. If you are satisfied with the summary, click on **Yes, send declaration**. If not, click on **No, return to declaration list**.

Receipt

The declaration receipt will be sent to the e-mail address connected to your digital employee certificate.

rovided for	17150413
tatistics	Intrastat
Iow	Export
tatistical Period	January 2021 - 202101
Your de	eclaration
otal value	133.000 DKK
ummary Tot. Supp. Units	1.093
ummary Total Net Weight	40 Kg
umber Of Items	3 Declaration lines
umber Of Items Aggregated	- Aggregated Info

Failure

If there is something wrong in the declaration, the status will be **Fail-ure**.

Click on the word **Failure** to go to the import-log.

View Import-log

In the Import-log you can see the results of your import.

Click on Expand all to see details.

Click on the **Return Number** to open your declaration.

If the declaration contains warnings, please see the guide **Warnings in Intrastat IDEP** which can be downloaded from www.dst.dk/intraidep-en



File

Q

Intrastat SDF-fil2.sdf.txt 002717. Export 202101

2 Id

15856

Status

Click on **Erroneous Lines** to see a list of only lines with errors. Click on the first item number to

open the item post. Use **Delete all lines and upload**

again, if you want to upload a new file instead.

Click on **Export lines** to export your declaration to an Excel line file with a description of the errors. You can then correct this file and upload it again.

Red/yellow fields need to be corrected/filled out so they turn green. White fields are voluntary. If you wish to delete the post, choose **Delete** in the **Actions** menu.

Correct the item post and click on **Save and next** to go to the next erroneous line.

Click on **Save and stop** after the last correction.

Edit declaration 💿 All In 🍙 Erroncous Li										
								Export lines	velete all line	es and upload again
Q										1 items
Item Number Declarant Ref. Nr. Country of	origin Partner country	Partner VAT No.	Nature Of Transaction	CN8 Goods Code	Net Mass in whole kilos	Suppl. Units	Inv. Val. Foreign Curr.	Invoice Value in DKK	Correct	Last Upd.
2 3 DE	US	E185247507	11	85232915		1.093		129.000	×	22-03-2021 13:40
\smile				Running totals:	40			133.000		

Modify Return Line 3 / 3 - 002717 (i) Templat	פ: רי
Statistics: Intrastat, Flow: Export, Period: 202101, Las	st Upd.: 22-03-2021 13:40
Partner VAT No. DE185247507	(i) Net Mass in whole kilos
① Partner country* US	Suppl. Units (p/st)* 1.093
Country of origin DE Germany	Currency Code
Nature Of Transaction* 11 Transactions involving actual change d >	Invoice Value in DKK* 129.000
PSI Goods Code Enter a personal goods code name - or keel	Declarant Ref. Nr.
Goods Code* Image: Source of the second s	
Magnetic tapes and magnetic discs, unrecorded, for th	e recording of sound or of other phenomena
	(i) Save as template E11
Running total : Net mass: 40 Total invo	ice value: 133.000
Save and stop Save and next Add line Ca	ancel and return to lines list

Note: Remember to approve your declaration.

Select 📋	Item Number	Declarant Ref. Nr.	Country of origin	Partner country	Partner VAT No.	Nature Of Transaction	CN8 Goods Code	Net Mass in whole kilos	Suppl. Units	Inv. Val. Foreign Curr.	Invoice Value in DKK	Corre
	1		DE	DE DE	E185247507	11	25102000	15			1.000	~
	2		AT	AT	ATU47132302	11	84733080	25			3.000	~
	2		DE	BE BE	E DE 185247507	11	85232915		1.093		129.000	~
							Running totals:	40			133.000	