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State Statistical Observation

Confidentiality of statistical information is guaranteed by Article 21 of the Law of Ukraine "On State Statistics"

Violation of procedure of submission or usage of state statistical observations will entail the responsibility under Article 186³ of the Code of Ukraine on administrative delinquencies

Labour Report

For January – _____ 201

To be submitted by:	Deadline
legal entities, their separate entities, which are determined according to the list of state statistics offices – state statistics office at the place of activity	not later than 7-th date after the reporting period

1-PV
(monthly)
ADOPTED BY:
Order of the SSSU
29.06.2011 # 163

Respondent:

Name _____

Location (legal address): _____

(zip code, region /Autonomous Republic of Crimea, district, residential point, street /lane, square etc., building #, flat # /office)

Address of activity with regard to which the reporting form is submitted (actual address): _____

(zip code, region /Autonomous Republic of Crimea, district, residential point, street /lane, square etc., building #, flat # /office)

If, in accordance with item 1.2. of the Instruction for statistics of number of employees adopted by the SSSU Order of 28.09.2005 # 286 (with amendments), the report is being produced for structural division, please, indicate the information below that refers to this division

Name _____

Type of economic activity _____

Address of activity with regard to which the reporting form is submitted _____

(region /Autonomous Republic of Crimea, district, residential point, street /lane, square etc., building #, flat # /office)

Number of structural division	<input type="text"/>	<input type="text"/>	<input type="text"/>
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If the report is produced for structural division its number is coordinated with the regional state statistics office, otherwise – it equals 1.

This field is not used in electronic report

It is completed by regional state statistics office concerning the signs of structural division:

Code of economic activity under KVED . .

Territory code under KOATUU

For other notes _____

Note! In all sections of the report the indicators of number of employees and working time are completed in full units but the cost indicators – with one decimal.

Section I. Number of employees and labour payment fund

Indicator	row code	for reporting month	for the period from start of the year
A	Б	1	2
Average number of all employees in equivalent of full employment, persons	1010		
Labour payment fund of all employees, UAH 000	1020		
Amount of tax from income of individuals deducted from labour payment fund of all employees, UAH 000	1030		
Average booked number of full-time employees, persons	1040		
Fund of working time, for which the salary to full-time employees (except of temporary disability) is calculated, man-hours	1050		
of those spent, man-hours	1060		
Labour payment fund of full-time employees, UAH 000 (from row 1020)	1070		
	1080		
	1090		

Section II. Indebtedness to employees in terms of salary and social insurance payments

As of 1 _____ 20
(name of month following the reporting period)

Indicator	row code	total
A	Б	1
Indebtedness amount in terms of salary, UAH 000	2010	
including that generated for previous years	2020	
Number of employees who did not receive the salary in time, persons	2030	
Amount of indebtedness in terms of payments to employees due to temporary disability, including payment of the first five days, UAH 000	2040	
Amount of indebtedness in terms of payment of salary from budget funds, UAH 000 (from row 2010) *	2050	
of that local budget	2060	
Amount of indebtedness from compensation payments to employees suffered as a result of the Chernobyl accident, UAH 000 (from row 2050)	2070	
	2080	

* To be completed by budget institutions. Other enterprises and organizations should complete row 2050 only provided that there is an indebtedness in terms of payments specified in row 2070, see Instruction how to complete the form.

Explanation

In case the indicator is changed (increased or decreased) compared to the previous period, please, indicate the main reason of:

1. Average salary of full-time employee (row 1070 / row 1040 * 1000) + ; - 10% and more _____

2. Amount of indebtedness in terms of salary payment (row 2010) + ; - 25% and more _____

Signature of manager (owner) and/or person
in charge of reliability of provided information

(name, family name)

(name, family name)

telephone: _____ fax: _____ e-mail: _____