Researchers Access to Micro-data Process 3: Project Approval

Ivan Thaulow, Jørn K. Petersen

Research Services, Statistics Denmark
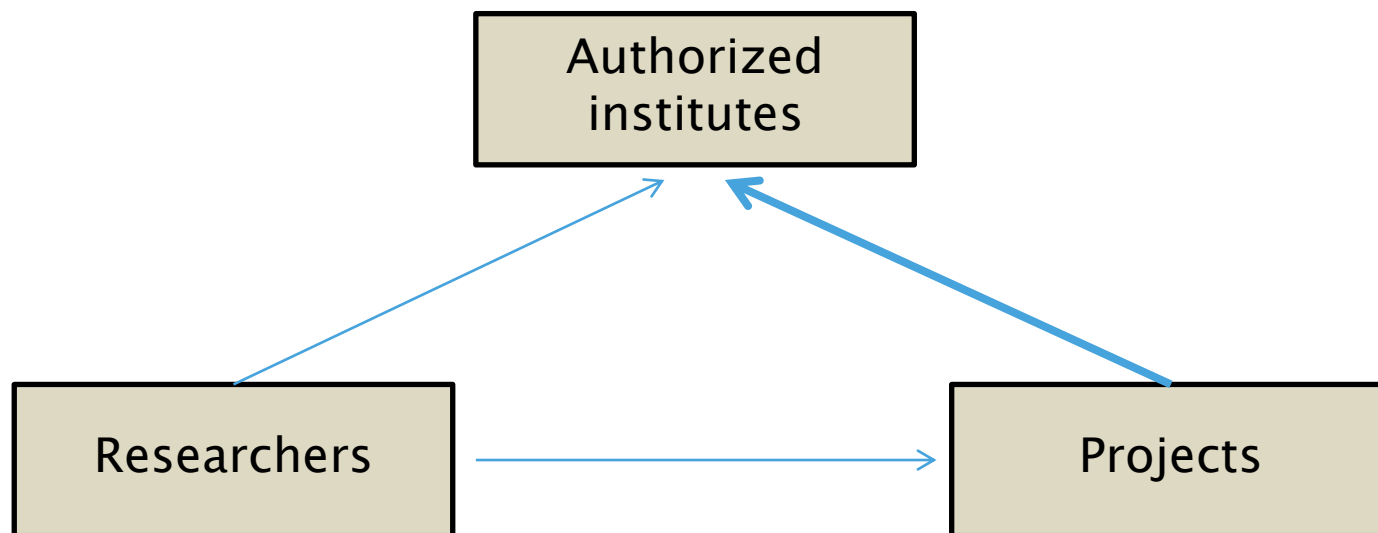
STATISTICS DENMARK

Project Approval: The background

- Projects can only be approved if they are owned by an authorized environment

- Projects must be according to the "need to know"-principle, Danish Data Protection Act

- Projects be approved by Statistics Denmark, Head of Research Services end if data includes prescriptive medicine also by Health Data Protection Agency (Sundhedsdatastyrelsen)

Process 3: Project Approval – the model

- FSESYS: A model that links Authorized institutions with researchers and projects

- Keeps track of all our researchers

- Ensures uniform procedure by the administration of institutions, projects and researchers - for example, fixed rules for researcher accesses

- Make it easier to get an overview - who has access to what?

STATISTICS
DENMARK

Process 3: Approval of project– the model

1. Researcher must be attached to an authorized institution
2. Projects must be owned by an authorized institution
3. Only if 1 and 2 is met, then the researcher can have access to a project

Process 3: Project approval – step by step

1. A new project needs approval
2. Researcher sends a mail to FSE, with a project description of the new project – template and information needed including overview og registers and variables and documentation can be found at our web-page. This process can include counseling from research services
3. The head of Research services ensures that the project is according to the "need to know"-principle. If the project is if the project is according to "need to know" the project is approved.
4. The project is entered into FSESYS – and receives a unique project number
5. If the project is not according to "need to know" the researcher is contacted with the purpose of reviewing the project.

STATISTICS
DENMARK

Process 3: Researchers access – step by step

People involved in the process

- From FSE normally people
  - Head of FSE (3)
  - FSE employee (AC) (2,4,5)

Process 3: Project approval – Discussion in groups (half hour)

1. How should the process of project approval be organized at ICBS
2. What would be the most efficient process
3. Alternative ways of approval?
4. Your recommendations with focus on
   1. Organization?
   2. Education plan needed?