PROGRAM FOR ACTIVITY A7 - INTEGRATING THE ELEMENTS FOR QUALITY MANAGEMENT IN THE ICBS - GOALS AND VISIONS, ORGANIZATION, AWARENESS WITHIN ICBS, SELF-ASSESSMENT, QUALITY REPORTING AND MONITORING

(NB All sessions will take place in the meeting room on the third floor except Sunday morning 09:00 – 11:30 where the meeting will take place in the Management meeting room)

Day 1 - Sun 03/09 17	Room	Topic
09:00 – 09:30	*Management meeting room*	**BC:** Welcome and presentation of participants
09:30 – 10:00	*Management meeting room*	**BC:** Expectation from the current activity by the Twinning Team of Component A (Sigalit Mazeh)
10:00 – 11:15 *Presentation for the top management*	*Management meeting room*	**MS:** From policy to practical implementation of modernization framework – *General introduction to the modernization framework of official statistics from UNECE (approx. 15 min)* • Human resources, organizational frameworks and evaluation • Statistical production, methods and information technology • Data collection and data sources • Dissemination and communication • Standards and metadata • Introduction to their website: https://www.unece.org/stats/mos.html *From policy to practical implementation - Experiences from Statistics Denmark (approx. 45 min)* • Policy and overall framework • Organizational structure • Decision making • Monitoring • Driving forces for commitment • Training of staff • Benefit and challenges *Questions from the audience (approx. 15 min)* (Karin Blix)
11:15 – 11:30		Coffee break
11:30 – 12:15	*Meeting room at the 3rd floor*	**BC:** Vision for quality management in the ICBS: Integrating subject matter processes, statistical methodology and IT architecture (Oz Shimoni and Ari Paltiel)
12:15 – 13:15		Lunch break
13:15 – 14:00	*Meeting room at the 3rd floor*	**BC:** Current status of quality management in the ICBS - Mapping (Batia Attali)
14:00 – 14:15		Coffee break
14:15 – 14:30	*Meeting room at the 3rd floor*	**BC:** Current work plan for implementing SIMS in ICBS (Tom Caplan)
14:30 – 15:00	*Meeting room at the 3rd floor*	**BC/MS:** Summing up day 1. ICBS plans for Modernization Moderator: MS
15:00 – 15:30		Internal daily ICBS summary of lessons learned (in Hebrew)

Day 2 - Mon 04/09 17	Room	Topic

09:00 – 09:45	*Meeting room at the 3ʳᵈ floor*	**MS: Process documentation**
		• Practical implementation and workflow e.g.:
		  o Supporting tools and standards
		  o How to integrate the work done by different support units e.g. IT, Surveys, Methods, Dissemination etc.?
		  o How to integrate process documentation with other modernization activities e.g. product documentations?
		• Benefit and challenges
		• Training of staff
		
		(Rasmus Anker Kristiansen and Karin Blix)

09:45 – 10:00		Coffee break
10:00 – 12:00	*Meeting room at the 3ʳᵈ floor*	**BC/MS:** Definition of goals, use and benefits for the subject unit and building workflow for process documentation Moderator: MS
12:00 – 13:00		Lunch break

13:00 – 13:45	*Meeting room at the 3ʳᵈ floor*	**MS: Output documentation**
		• Practical implementation and workflow e.g.:
		  o Supporting standards
		  o At what level are metadata produced, subject structure - is there a one to one relation or is it a many to one relation, or?
		  o Linkage to the component of the output documentation („Diamond")
		• Internal and external users
		• Integration with other international standards e.g. SDMX, SDDS+
		
		(Karin Blix and Rasmus Anker Kristiansen)

13:45 – 14:00		Coffee break
14:00 – 16:00	*Meeting room at the 3ʳᵈ floor*	**BC/MS:** Definition of goals, use and benefits for the subject-matter unit and building workflow for output documentation and goals (Metadata) Moderator: MS
16:00 – 16:30		Internal daily ICBS summary of lesson learned (in Hebrew)

Day 3 - Tue 05/09 17	Room	Topic
08:30 – 09:00	*Meeting room at the 3rd floor*	**MS:** Summing up day 2
09:00 – 09:45	*Meeting room at the 3rd floor*	**BC:** Discussion on conditions for integrating the two types of documentation at subject-matter unit level – documentation of process and documentation of products (output)
09:45 – 10:00		Coffee break
10:00 – 12:00	*Meeting room at the 3rd floor*	**BC/MS:** Drawing an integrated roadmap for quality management in the ICBS – Part 1 The road map need to address goals at the long and short range, and be SMART: • **S**pecific • **M**easurable • **A**greed upon • **R**ealistic • **T**ime based Moderator: MS
12:00 – 13:00		Lunch
13:00 – 14:30	*Meeting room at the 3rd floor*	**BC/MS:** Drawing an integrated roadmap for quality management in the ICBS – Part 2 The road map need to address goals at the long and short range, and be SMART: • **S**pecific • **M**easurable • **A**greed upon • **R**ealistic • **T**ime based Moderator: MS
14:30 – 14:45		Coffee break
14:45 – 15:15	*Meeting room at the 3rd floor*	**BC/MS:** Debriefing and Activity Conclusions • Feedback on the current mission • Upcoming missions
15:15 – 15:30		Internal ICBS summary of lesson learned (in Hebrew)

Day 4 - Wed 06/09 17	Room	Topic
08:30 – 09:00	*Charlottes office*	**MS:** Writing of report **BC/MS:** Ad-hoc meetings if needed **BC/MS:** Follow up on activity A6 **BC**: Next steps at ICBS