Guide for new researchers with access to Statistics Denmark Research Servers

Introduction

Welcome to Statistics Denmark

This guide is designed to provide an overview of the tasks a newly appointed researcher have in connection with their registration as a researcher with access to research servers at Statistics Denmark.

The guide will go through the following:

- FortiToken Mobile setup
- Login on remote.dst.dk
- Login in Danmarks Data Portal (DDV)
    - Change password in DDV
    - Approving your user agreement
    - Microdata Certification
- Walk through of the different users and access' a researcher has

You will be ready to sign in to the servers when the above list has been completed and you have been grantes access to a project.

FortiToken Mobile

In 2025 Statistics Denmarks started using FortiToken Mobile as a multi factor authenticartion.
To start the setup you have to have recieved an email with a QR-code attached from Authenticator – Danmarks Statistik (noreply@dst.dk).

Setup guide for FortiToken Mobile

1) Download and install the "FortiToken Mobile" app from Google Play or App store

2) Open the app
3) Allow the app to have access to the camera and send notifications when requested
4) Click on "Scan Barcode"
5) Scan QR-code from the email.

The setup is now complete and the app should now display a 6-digit code. The code will be renewed when it runs out. If the token displays 6 lines instead of numbers you can click the eye icon to make the code visible again.

Send mail to Servicedesk
servicedesk@dst.dk

Call the servicedesk call-center
3917 3800
Mon-thurs 8:30-16:00
Friday 8:30-15:30

Link to other guides:
www.dst.dk/da/sites/support

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If you lose your phone, token or token app you will need to contact servicedesk@dst.dk to request a new token qr-code.

Login on Remote.dst.dk

You need the following to be able to sign in to remote.dst.dk:

- ✓ Your username for Statistics Denmark (Ident)
- ✓ Your code for Statistics Denmark sent to you by email
- ✓ The FortiToken mobile app
- ✓ If you want to sign in from abroad, you need a VPN connection provided by your place of employment.

Sign in guide

1) Open a browser (e.g. Edge, Chrome, Safari…)
2) Go to remote.dst.dk
3) Fill in the following
   Username: your ident
   Password: you password for remote.dst.dk
4) Click "Logon"
5) Fill in the code from you FortiToken Mobile app
6) Click "logon"

Sign in to Denmark's Data Portal

Below is a mandatory steps you need to do before you can be granted access to the research servers

- Approve user agreement
- Pass the microdata certification

How to sign in to Denmark's Data Portal

1) Click on "Denmark's Data Portal" on remote.dst.dk. The button is visible after you have signed in to remote.dst.dk.
   If you have a temporary password go to step 7
2) Click "Help"
3) Click "Forgot Password"
4) Enter your ident and click "Continue"
5) Fill in the form with the following information:
   a. New password for the Data Portal
   b. Confirm the new password
   c. Verification code. You'll recieve it via email within a couple of minutes
6) Click "Submit"
7) Enter your Ident and password and click "log in"

The first time you sign in to DDV you will be met by the user agreement. You need to read and approve it before you gain access to DDV.

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How to find the Micro data Certification

The Mikrodata certification is mandatory and has to be renewed every 12 months

After signing in to DDV you are faced with four buttons.
To find the Micro data Certification you click on "Learning and Certification"

Read the learning material that is provided on that page before you start the certification process.
Click "Start Certification" when you are ready to begin

Once you have completed the certification, it may take up to 20 minutes before you gain access to the projects you are already associated with. Once you have access, you will be sent an email with a project username and password for the user. You must have a project user to be able to log in to a research server.

If you are not affiliated with any projects, you must contact the contact person for the project you need to be affiliated with to gain access.

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Different access types for researchers

Researchers have three types of users. The users have access to different systems. To simplify things the username for the different users are based on your Ident. Keep in mind that the passwords for the different users is changed/reset in different ways.

Remote.dst.dk

Username: Ident (e.g. FXXX).
Password: password sent via email
FortiToken Code

How to reset/change the password:
Contact Servicedesk@dst.dk
How to change/get a new Fortitoken code:
Contact Servicedesk@dst.dk

Denmark's Data Portal

Username: Ident (e.g. FXXX)
Password: The password is either sent via email or set by the researcher

Requirements: At least eight characters
                       Capital and regular letters
                       At least one number

How to reset/change the password:
Follow the guide under "Sign in to Denmark's Data Portal"

Project access

You have one project account for each project access you have.

Username: Ident + project number (e.g. FXXX709999).
Password: A password set by the researcher or sent to the researcher via email.

Requirements: At least 12 characters
                       Capital and regular letters
                       At least one number
                       Expires after 12 months

How to reset the password

1) Sign into remte.dst.dk
2) Click the button named "Reset password"
   The page that appears shows a list of your active projects.
   You do not have any active projects if your list is empty
3) Click the "Reset" button next to the project
4) Click "Ok" – the project and the button disappears from the page.
5) You will receive a new password within a couple of minutes
   NB. The password needs to be changed before you can sign into the project.
   Follow the guide in the email.

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