

# The aim and function of the audit reports for quality management

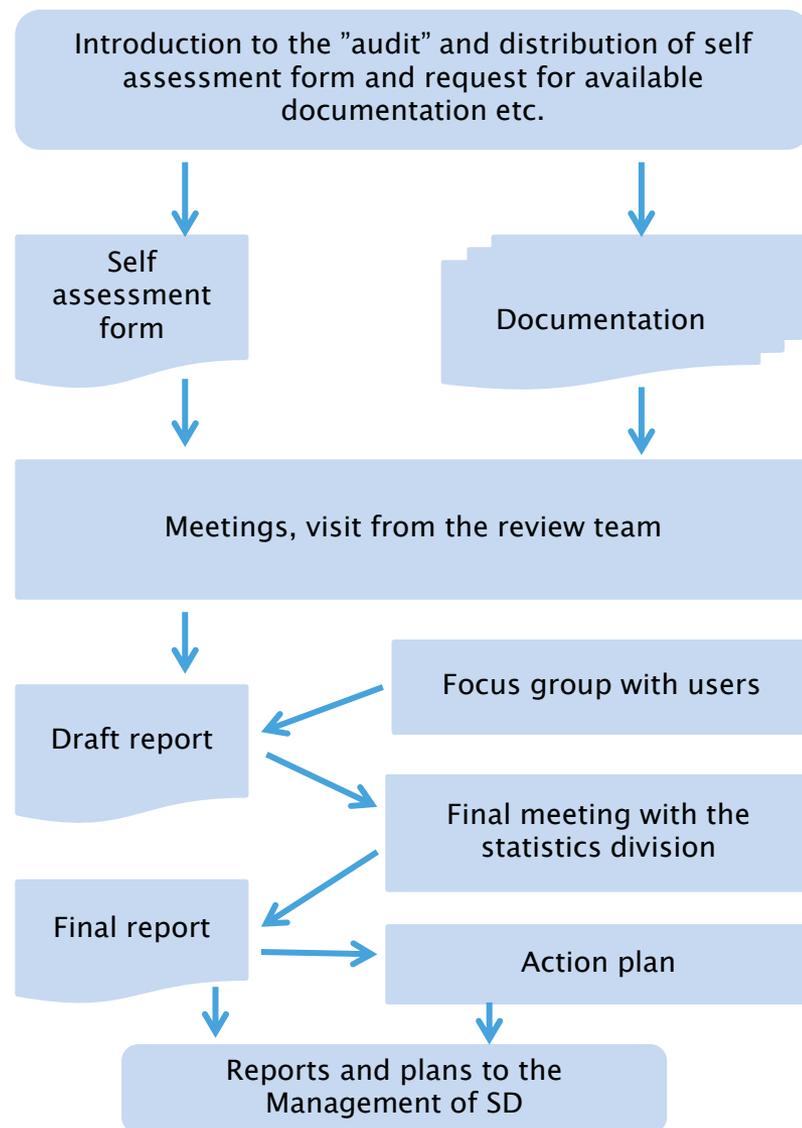
Component A: Quality Management of Official Statistics  
Activity A.2: Introduction to tools and processes supporting the Code of Practice (CoP)

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# Quality audits

- Started in SD in 2015
- Audit based on CoP
- Team of experts
- Self assessment
- Examination of documentation
- Report
- Action list
- Minimum 6 statistics in 2016



# Audit reports - content

- Outcome of quality audit
- Contains:
  - Summary
    - Strengths (related to the principles in CoP)
    - Weaknesses (related to the principles in CoP)
    - Recommendations
  - Items from the self-assessment
  - Highlights from the process audit
  - Annexes – Self-assessment, Documentation of statistics etc.
- Expert-team responsible
  - Clears the report with the subject matter division



# Action plans

- Action plan based on recommendations
- All recommendations should be treated
  - No action can be chosen, but must be explained
- Subject matter division is responsible
- Cleared with the Director
- Discussed with the expert-team
  
- Follow up every three months



# Audit reports – aim and function

- Audits are performed to ensure compliance with CoP and to assess the “quality” of the production process
- Documentation of the audit
  - For the Subject division
  - For the (top)management
- The Director General will receive a summery report for all the audits performed in a year.
- Serve as inspiration/example to other domains
- For internal use
- Not an ”exam”

