

# Replacement declaration in IDEP.web Intrastat

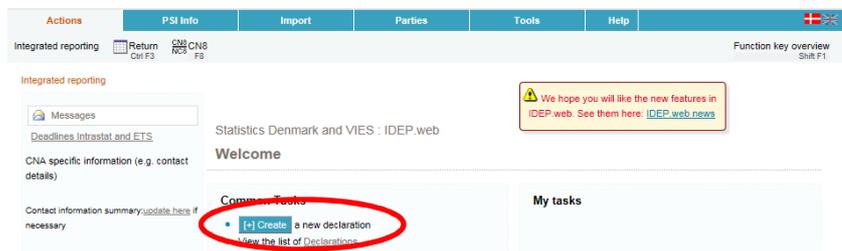
## Replacement declaration in IDEP.web

It is not possible to correct or delete an approved declaration in IDEP.web. Instead you can make a replacement declaration.

Change the language in IDEP.web by clicking on the flag in the upper right corner of the screen.  
Find more guides at: [www.dst.dk/intraidep-en](http://www.dst.dk/intraidep-en)

## Create a replacement declaration.

Click on **[+] Create a new declaration** on the start page of IDEP.web



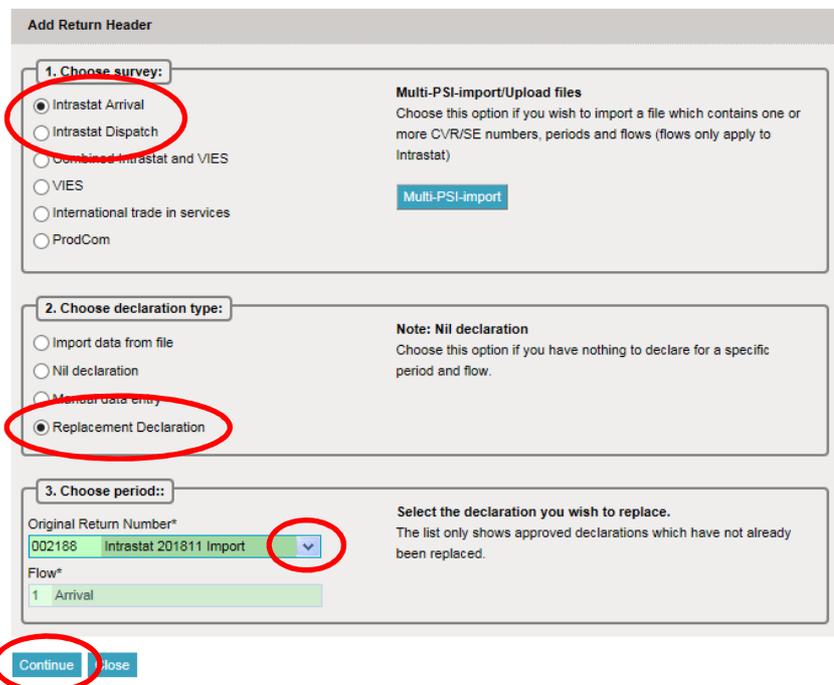
## Add Return Header

Choose survey – **Intrastat Arrival** or **Dispatch**.

Choose **Replacement Declaration**.

Choose the declaration you want to replace from the drop down menu.

Click on **Continue**.



**1. Choose survey:**

- Intrastat Arrival
- Intrastat Dispatch
- Combined Intrastat and VIES
- VIES
- International trade in services
- ProdCom

**Multi-PSI-import/Upload files**  
Choose this option if you wish to import a file which contains one or more CVR/SE numbers, periods and flows (flows only apply to Intrastat)

**Multi-PSI-import**

**2. Choose declaration type:**

- Import data from file
- Nil declaration
- Manual data entry
- Replacement Declaration

**Note: Nil declaration**  
Choose this option if you have nothing to declare for a specific period and flow.

**3. Choose period:.**

Original Return Number\*  
002188 Intrastat 201811 Import

Flow\*  
1 Arrival

Select the declaration you wish to replace.  
The list only shows approved declarations which have not already been replaced.

**Continue** **Close**

A copy of the declaration is created.

Click directly on the **Item Number**, if you wish to correct an item post.

Click on **Add line** to add a new item post.

Check the box to the left of an item number and choose **Delete** in the **Actions** tab to delete an item post.

**Note:** If you wish to import a new file – see the section **Upload new file**

Select	Item Number	Declarant Ref. Nr.	EU-Country	Nature Of Transaction	CN8 Goods Code	Net Mass in whole kilos	Suppl. Units	Inv. Val. Foreign Curr.	Invoice Value in DKK	Correct	Last Upd.
<input type="checkbox"/>	1		AT	11	02074280	399.883	0		6.942.541	✓	
<input type="checkbox"/>	2		HU	11	02074280	5.198.479	0		80.253.033	✓	
Running totals:						5.598.362			97.195.574		

When the item post is opened, you can make corrections directly in the fields.

If the item post is to be deleted, choose **Delete** in the **Actions** tab.

Click on **Save and next** if you have further corrections, or **Save and stop** to approve and submit.

Modify Return Line 1 / 2 - 002196

Statistics: Intrastat ( Replace ), Flow: Import, Period: 201811

EU-country\*: Austria

Nature Of Transaction\*: 11 Transactions involving actual change of owners

Goods Code\*: 02074280

Net Mass in whole kilos\*: 399.883

Invoice Value in DKK\*: 6.942.541

Running total : Net mass: 5.598.362 Total invoice value: 97.195.574

Buttons: Save, Save and stop, Save and next, Add line, Cancel and return to lines list

Click on **Approve** to approve/submit the declaration.

Be aware that the original declaration no longer can be replaced. For further corrections, replace the newest replacement declaration instead.

Select	Item Number	Declarant Ref. Nr.	EU-Country	Nature Of Transaction	CN8 Goods Code	Net Mass in whole kilos	Suppl. Units	Inv. Val. Foreign Curr.	Invoice Value in DKK	Correct	Last Upd.
<input type="checkbox"/>	1		AT	11	02074280	3.983			694.254	✓	23-11-2018 13:24
<input checked="" type="checkbox"/>	2		HU	11	02074280	5.184			953.033	✓	23-11-2018 13:24
Running totals:						9.167			1.647.287		

## Upload a new file

After you have added Return Header (see the first two points in this guide), and the replacement declaration opens, you can choose to delete data and upload a new file.

Click on the button **Delete all lines and upload again**.

**Note:** You can also choose to export the lines to an **Excel Line** file, which can be altered and uploaded again.

Click on the button **Export lines**. Save the file on your computer and correct, delete or add data. Click on **Delete all lines and upload again** to upload the file. (The file format is **Intrastat Excel Line**).

Modify Return Overview 002196 Statistics: Intrastat ( Replace ), Flow: Import, Statistical Period: 201811

Select	Item Number	Declarant Ref. Nr.	EU-Country	Nature Of Transaction	CNS Goods Code	Net Mass in whole kilos	Suppl. Units	Inv. Val. Foreign Curr.	Invoice Value in DKK	Correct	Last Upd.
<input type="checkbox"/>	1		AT	11	02074280	3.983			694.254	✓	23-11-2018 13:24
<input type="checkbox"/>	2		HU	11	02074280	5.184			953.033	✓	23-11-2018 13:24
Running totals:						9.167			1.647.287		

Buttons: Go to declaration list, Go to last line, Add line, Approve

Now it is possible to upload a new file.

**Note:** Click on **multi import** for more file formats. (E.g. Intra-dk files).

Follow normal upload procedure.

Remember to approve/submit your declaration.

**Import**

Line ( Return Header 002196, Intrastat, 201811, Import )

Note: You can upload Intrastat and International trade in services files for several flows, periods and declarants via **multi import**

Name\*

Buttons: Proceed with import, Cancel and go back to return overview

## List of declarations

In the list of declarations, you can see the original declaration and the replacement declaration(s).

In the column **Type** you can see which return numbers it concerns.

The declaration is submitted correctly when there is a checkmark in the column **Return Approved**.

No Filter Surveys shown: All Status filter: Any 2 Items

Select	Return Number	Nature of declaration	Type	Flow	Statistical Period	Total value	Number Of Items	Correct	Return Approved	Change date
<input type="checkbox"/>	000001	Intrastat	Replaced by 000002	Export	201811	136.500	4	✓	✓	23-11-2018
<input type="checkbox"/>	000002	Intrastat	Replaces 000001	Export	201811	20.400	4	✓	✓	23-11-2018

### Contact Statistics Denmark:

If you have any questions related to IDEP.web, you are always welcome to contact us via [idep@dst.dk](mailto:idep@dst.dk)