

Import data from FTP-files to IDEP.web

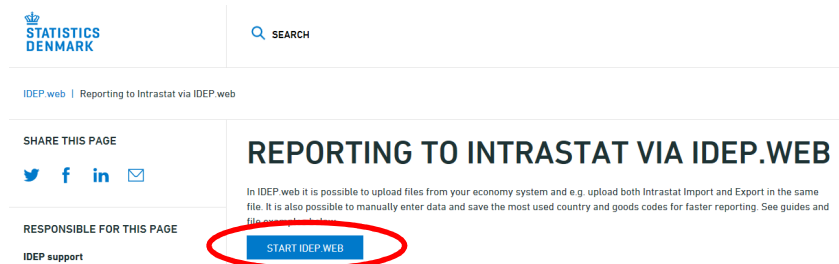
Upload FTP files

This guide describes how to import FTP files into IDEP.web. The guide is primarily aimed at companies that have previously reported to Intrastat via FTP. FTP files are characterized by file name that ends with *.iti*.

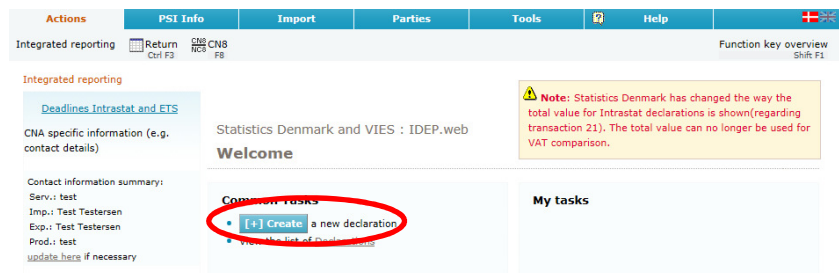
See more guides and file examples at www.dst.dk/intraidep-en

Log in to IDEP.web

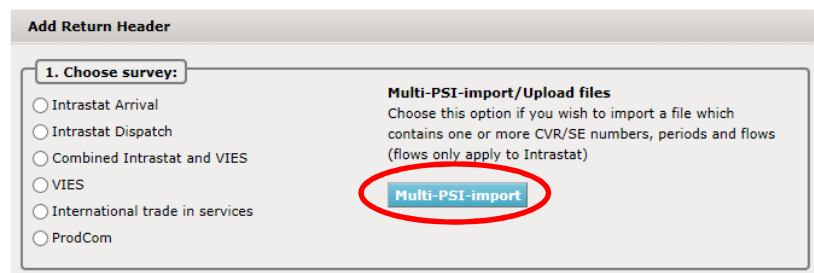
Log in to IDEP.web at www.dst.dk/intraidep-en



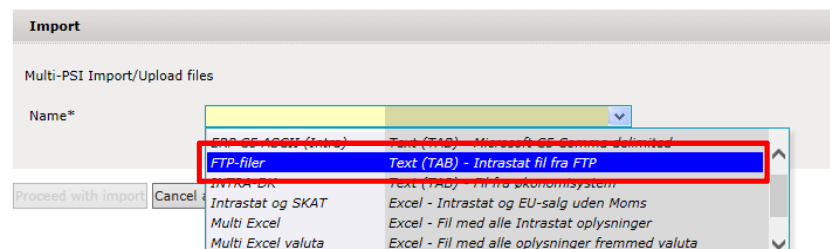
Click on **[+] Create a new declaration** on the start page.



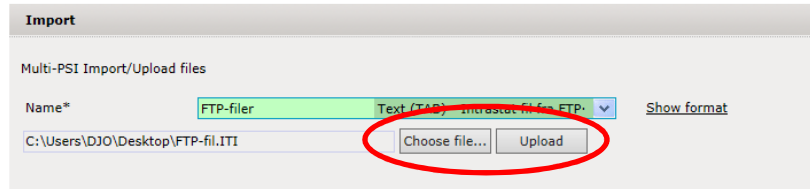
Click on the blue **Multi-PSI-import** button.



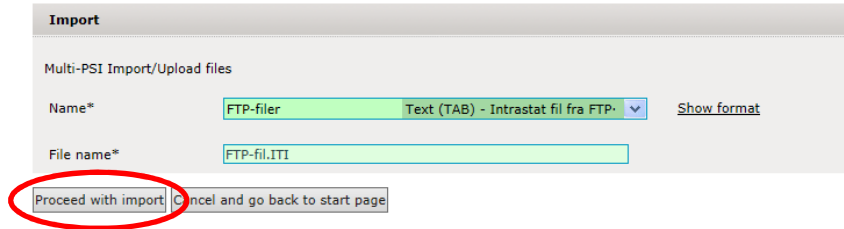
Use the drop down menu and choose the import format **FTP-filer**.



Click on **Choose file** to locate your file and on **Upload** to import it.



Click on **Proceed with import**.



The file will be uploaded to IDEP.web.

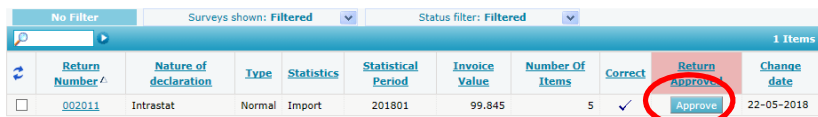
If everything is ok, status will be **Can be approved**.

Click on **Go to declaration list**.



If Status is **Failure** – go to the section **Failure** in this guide.

Click on **Approve** to submit your declaration.



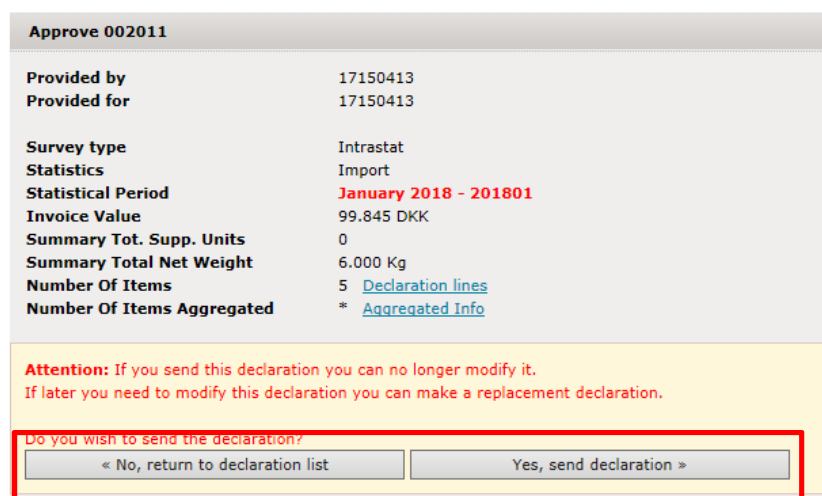
Submit your declaration

When you click on **Approve**, a summary of your declaration will be shown.

If you are satisfied with the summary, click on **Yes, send declaration**. If not, click on **No, return to declarations list**.

Receipt

The receipt of declaration will be sent to the email address connected to your digital employee certificate.



Failure

If there is something wrong in the declaration, status will be **Failure**.

Click on the word **Failure** to go to import log.

Show all results 3 Items						
Id	File	Status	Instruction	TPD or PSI ID	Time Stamp	Next date
12935	FTP-fil.ITI	Cancelled approved	Import multi	17150413	22-05-2018 13:48	
12934	FTP-fil.ITI	Failure	Import multi	17150413	22-05-2018 13:47	

In the import log you can see the result of your import.

Click on **Expand all** to see details.

Click on the **Return Number** to open your declaration.

If the declarations contains warnings – see the guide **Warnings in Intrastat IDEP**

View Import-Log (12936)

Type of Import Format: Lines - Multi PSI Result: Errors and/or warnings occurred during the import. Please check the log below.

Import: FTP-fil.ITI Name: FTP-filer
Start of Import: 22-05-2018 14:05:14 End of Import: 22-05-2018 14:05:20

Show as table Collapse Expand all

Errors and warnings - at least: 1

Errors/Warnings	Errors	Warnings
EU-Country	1	0

TPD or PSI ID: 17150413

Return Number: 002011 Statistical Period: 201801 Statistics: Import Number Of Items: 3 Errors: 1 Warnings: 0 First line #: 6

Errors/warnings: EU-Country
Item Number: 6 Imp. Line: 2 Error: 000

Go to start page

Put a checkmark in **Erroneous Lines** to get a list only with erroneous lines.

Click on the first item number to open the item post.

Modify Return Overview 002011 Erroneous Lines

Survey type: Intrastat, Statistics: Import, Statistical Period: 201801 Edit declaration All lines Erroneous Lines

Item Number	Declarant Ref. Nr.	EU-Country	CN8 Goods Code	Net Mass in whole kilos	Suppl. Units	Invoice Value	Correct	Last Upd.
1	19980	000	07099990	1.000	0	16.641	✗	22-05-2018 14:05

Red/yellow fields needs to be corrected/filled out so they turn green. If the item post is to be deleted, choose **Delete** in the **Actions** tab.

Correct the item post and click on **Save and next** to get to the next erroneous line.

Click on **Save and stop** after the last correction.

Modify Return Line 1 / 3 - 002011

Survey type: Intrastat, Statistics: Import, Period: 201801, Last Upd.: 22-05-2018 14:05

EU-country* 000 Net Mass in whole kilos* 1.000

Nature Of Transaction* 11 Transactions involving actual change of o Currency Code

Goods Code* 07099990 Invoice Value* 16.641

Declarant Ref. Nr. 19980

Fresh or chilled vegetables n.e.s.

Save Save and stop Save and next Cancel and return to lines list

Note: Remember to approve your declaration.

Modify Return Overview 002011

Survey type: Intrastat, Statistics: Import, Statistical Period: 201801

Select	Item Number	Declarant Ref. Nr.	EU-Country	CN8 Goods Code	Net Mass in whole kilos	Suppl. Units	Invoice Value	Correct	Last Upd.
<input checked="" type="checkbox"/>	1	19980	BE	07099990	1.000		16.641	✓	22-05-2018 14:08
<input type="checkbox"/>	2	19981	ES	07099990	1.000		16.641	✓	22-05-2018 14:05
<input type="checkbox"/>	3	19983	ES	07099990	1.500		24.961	✓	22-05-2018 14:05

Go to declaration list Approve

Contact Statistics Denmark

If you have questions regarding IDEP.web, you are welcome to contact Statistics Denmark at: idep@dst.dk