

APPROVED
 Head of the Commission of
 reorganization of the State
 Statistics Committee –
 First Deputy Chairman

_____ V.O. Pishcheyko

" ____ " _____ 2011

PLAN
of staff training of state statistics authorities in 2011

№	Type of training	Categories of staff	Number of persons (assign- ments)	Term of training	Place of training	Evaluation of the perfor- mance
1	2	3	4	5	6	7
Training						
1.	Educational qualification training of experts bachelor degree in specialty "Applied statistics"	Regional state statistics authorities staff	10	Depending on the profile of existing education	NASAA*	
Retraining						
1.	Educational qualification training of experts specialist degree in specialty "Applied statistics"	State statistics authorities staff	35	2011 - 2013	NASAA	

1	2	3	4	5	6	7
2.	Educational qualification training of experts masters degree in specialties of educational field "Public administration"	Management of the state statistics authorities and persons included into the personnel reserve for management positions	45	Depending on form of training	NASA** under the President of Ukraine and its regional institutes, other legislative established universities, which carry out preparation of masters in public administration	
Advanced training						
By professional programs						
1.	Advanced training by professional program for state officials of I – IV categories	Management of the central office and persons included into the personnel reserve for management positions	20	According to the timetable plan of the Institute	Institute of advanced studies for management personnel of NASA under the President of Ukraine	
2.	Advanced training by professional program for state officials of V – VII categories	Heads of structural units of state statistics territorial authorities, which are concerned in issues of financial statistics of enterprises and structural statistics	28	According to the agreement with NASAA	NASAA	
3.	Advanced training by professional program for state officials of V – VII categories: - regular (once in a five years);	Employees of state statistics territorial bodies	9 15	During the year -- " --	Center of retraining and advanced training of state authorities and local authorities staff attached to the Kyiv State Administration; Kirovograd Center of retraining and advanced training of state authorities staff;	

1	2	3	4	5	6	7
	<ul style="list-style-type: none"> - for the first time adopted to the public service during the first year of work; - for included into personnel reserve on management positions; - for young civil servants 		7 5 10 15 5 11	January February April During the year February May	Volyn Center of retraining and advanced training of state authorities staff; -- " -- ; Cherkasy Center of retraining and advanced training of state authorities staff; Kirovograd Center of retraining and advanced training of state authorities staff; Volyn Center of retraining and advanced training of state authorities staff; Cherkasy Center of retraining and advanced training of state authorities staff	
By specialized short-term programs training courses						
1.	Language courses (English)	Members of working groups of TAIEX, Twinning etc.; managing staff of the CSO*** in Dnepropetrovsk region	20 5	IV quarter -- " --	Specialized language center "Manager"; O.Gonchar National University	
By programs of subject permanent seminars						
1.	Permanent seminar for: - management and experts of legal services of central executive authorities; - experts of executive and local authorities	Expert of legal support sector and relations with Parliament of Ukraine; legal-advisors and HR service experts in CSO	1 7	During the year	Center of retraining and advanced training of Ministry of Justice of Ukraine; Headquarters of Justice in Crimea, Mikolayiv, Poltava, Rivne, Ternopil and Khmelnytsky regions	

1	2	3	4	5	6	7
2.	Permanent seminar on legislative issues	Managing staff and persons included into personnel reserve on management positions	73	During the year	CSO in Sumy and Chernigiv regions, Central interregional statistics office in Kyiv	
3.	Permanent seminar on public service and public administration issues	Workers of local state statistics authorities	237	During the year	Local state statistics authorities	
4.	Permanent seminar "Public administration of Ukraine in the common European area"	Managing staff and persons included into personnel reserve on management positions	170	During the year	CSO in Zhitomyr region	
5.	Permanent seminar on issues of preventing and combating cases of corruption	Workers of local state statistics authorities	906	During the year	Local state statistics authorities	
6.	Permanent seminar on issues of public service and combating cases of corruption	Workers of CSO in Volyn region: - CSO; - territorial units	125 75	During the year	CSO in Volyn region; territorial units	
7.	Permanent seminar on business Ukrainian language	Workers of local state statistics authorities	530 14	During the year	Local state statistics authorities; Cherkasy Center of retraining and advanced training of state authorities staff	
8.	Permanent seminar on issues of developing statistical branches	Managing staff CSO in Volyn region	21	During the year	CSO in Volyn region	
9.	Permanent seminar on issues of social and economic development of social policy	Workers of local state statistics authorities	360	During the year	Local state statistics authorities	
10.	Permanent seminar on issues of innovation activity	Managing staff CSO in Chernivtsi region	17	During the year	CSO in Chernivtsi region	

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11.	Permanent seminar "Implementation of information technologies in the work of civil servants"	Workers of local state statistics authorities	485	During the year	Local state statistics authorities	
12.	Permanent seminar on issues of effective management and improving forms and methods of state statistics authorities in current conditions	Managing staff and persons included into personnel reserve on management positions	130 305 60 45	During the year	CSO in Ivano-Frankivsk region; CSO in Ternopil region; CSO in Kharkiv region; CSO in Chernihiv region	
13.	Permanent seminar on issues of improving of collecting and processing statistical information	Workers of CSO in Lviv region; managing staff of CSO in Sumy region	250 22	During the year	CSO in Lviv region; CSO in Sumy region	
14.	Permanent seminar on strategic issues of state statistics development	Managing staff of CSO in Sumy region; workers of CSO in Kharkiv region	22 95	During the year I quarter	CSO in Sumy region; CSO in Kharkiv region	
15.	Permanent seminar "The use of computer technology in institutions and organizations"	Workers of CSO in Kyiv region	2	January-February	Center of retraining and advanced training of state authorities and local authorities staff attached to the Kyiv State Administration	
By programs of subject short-term seminars						
1.	Subject short-term seminars on current social and economic issues and issues of public service and public administration (various topics by specific programs)	Workers of Central authority of State Statistics Service	25	During the year	Institute of advanced studies for management personnel of NASA under the President of Ukraine	

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2.	Short-term seminar on issues of public service and public administration	Workers of local state statistics authorities	490 40 2	During the year	Local state statistics authorities; DRISA**** NASA; Rivne Center of retraining and advanced training of state authorities staff	
3.	Short-term seminar on issues of involvement of young people to public service	Persons under 35 years for the first time adopted at the public service	340	During the year	Local state statistics authorities	
4.	Short-term seminar on issues of informational support	Workers of local state statistics authorities	643	During the year	Local state statistics authorities	
5.	Short-term seminar on issues of integration of Ukraine into EU	Workers of local state statistics authorities	396	During the year	Local state statistics authorities	
6.	Short-term seminar on issues of social and economic development of Ukraine and regions	Workers of local state statistics authorities	667	During the year	Local state statistics authorities	
7.	Short-term seminar on issues of gender policy	Workers of local state statistics authorities; Managing staff of CSO in Sumy region	878 2	During the year IV quarter	Local state statistics authorities; Sumy Center of retraining and advanced training of state authorities staff	
8.	Short-term seminar on legal issues	Managing staff and workers of HR services of state statistics territorial authorities	287	During the year	Local state statistics authorities	
9.	Short-term seminar on issues of HR state strategy policy	Workers of CSO in Zhytomyr region	310	During the year	CSO in Zhytomyr region	
10.	Short-term seminar on issues of intellectual property	-- " --	310	-- " --	-- " --	

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11.	Short-term seminar on issues of government procurement	Workers of state statistics authorities – members of tender committees	30	During the year	Educational institutions (centers) with appropriate licenses	
12.	Short-term seminar on issues of innovation activity	Workers of local state statistics authorities	36	During the year	Local state statistics authorities	
13.	Short-term seminar on issues of record keeping	Workers of local state statistics authorities	414	During the year	Local state statistics authorities	
14.	Short-term seminar on issues of professional ethics of civil servant	Workers of local state statistics authorities	642	During the year	Local state statistics authorities	
15.	Subject short-term seminars on current issues of organizing statistical activity (various topics by specific programs)	Workers of state statistics authorities	1307	During the year	State statistics authorities, national and international statistics organizations	
16.	Short-term seminar on issues of prevention and combating cases of corruption	Workers of local state statistics authorities; responsible persons	1052 4 1 5	During the year -- " -- II quarter March	Local state statistics authorities; DRISA NASA; Rivne Center of retraining and advanced training of state authorities staff; Volyn Center of retraining and advanced training of state authorities staff	
17.	Short-term seminar "Psychological conditions of creating a favorable social and psychological climate in the group"	Managing staff and persons included into the personnel reserve for management positions of CSO in Donetsk region	50	II quarter	CSO in Donetsk region	

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18.	Short-term seminar "HR management in public authorities"	Workers of HR service of CSO in Rivne region	1	II quarter	Rivne Center of retraining and advanced training of state authorities staff	
19.	Short-term seminar "Legal support of state authorities activities"	Workers of HR service, expert-legal adviser CSO in Rivne region	2	II quarter	-- " --	
20.	Short-term seminar "Organizational and legal principles against corruption according to the new legislation"	Responsible persons CSO in Zhytomyr region	2	28.03-29.03	Zhytomyr Center of retraining and advanced training of state authorities staff	
21.	Short-term seminar "Accounting and reporting in budget institutions"	Workers of financial support services: - CSO in Sumy region; - CSO in Rivne region	3 1	During the year III quarter	Central office of the state treasury in Sumy region; Rivne Center of retraining and advanced training of state authorities staff	
22.	Short-term seminar "Development of statistics in current conditions"	Experts of branch departments of CSO in Rivne region	20	III quarter	-- " --	
23.	Short-term seminar "Personal reception of citizens. Review of their applications"	Managing staff of CSO in Rivne region	1	III quarter	-- " --	
24.	Short-term seminar "Handling stress by regulation of behavior considering emotions"	Workers of CSO in Donetsk region	50	III quarter	CSO in Donetsk region	
25.	Short-term seminar "Style and image of a business person"	Managing staff of CSO in Zhytomyr region	5	27.09	Zhytomyr Center of retraining and advanced training of state authorities staff	

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26.	Short-term seminar on business Ukrainian language	Workers of local state statistics authorities	807 18 20	During the year IV quarter October	Local state statistics authorities; Center of retraining and advanced training under the Council of Ministers of Crimea; Kherson affiliate of NASAA	
27.	Short-term seminar on issues of work with citizens' complaints	Workers of CSO: - in Kirovograd region; - in Kherson region	50 25	September October	CSO in Kirovograd region; CSO in Kherson region	

Head of HR and Organizational Support Department

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- * The National Academy of Statistics, Accounting and Audit
- ** The National Academy of State Administration
- *** The Central Statistical Office
- **** Dnipropetrovsk Regional Institute of State Administration