

**EU Twinning Project**  
**IS12/ENP-APFI/08**

Support to the Israeli Central Bureau of Statistics in the development of  
National Accounts, Education Statistics, Survey Methodology, ICBS Website and  
Coordination of Israel National Statistical System

**Component D: Data collection by field survey**  
**21-24/7 Meeting In Israel**

The ICBS is conducting a large number of field surveys. Since 2010, the number of field interviewers has more than doubled, and is currently involving around 300 workers. In activity D1 we would like to learn about techniques and methods in managing, controlling and monitoring field staff.

One of the most important issues is maintaining a high quality data collection standard.

The first day of the mission that will be held between 21-24 July, CBS will show the coverage checks we are doing in the field surveys. There are differences between the surveys, and we will talk about sampling, interviewing and checks on non-response. From you, we would like to hear about quality control methods and practice.

The second day will focus on efficiency parameters for the interviewers' work. The interviewers are permanent workers. Their salary is paid hourly and most of them have been working more than 5 years as interviewers. We will present the efficiency parameters which we have, and the problems and differences between surveys. Also we will talk about managing the field operations, the interaction between the interviewer and his supervisor, data transfer and checks on the data, and more issues connected to field managing. The most important thing we would like to hear from you about is how to control field staff - are there any recommendations about control checks, how to assure high quality work.

The third day will focus on training. One of the missions in the twinning project is to have guidelines for writing a manual for interviewer's work. We will review the different manuals we have and the rational of their content. Our goal is to move toward one joint, generic manual for **all** field surveys. In this session we would like to hear about the writing of interviewer manuals and the concept of manuals. We would like to understand more about how to write a guide for using technological systems (like the data collection system) and to talk about the step from written manuals to the training itself.