

Field Supervisor



הלשכה המרכזית לסטטיסטיקה
Central Bureau of Statistics
دائرة الإحصاء المركزية





Pre Field collection

- Receive personal computer and permissions
- Transmission/connect to MSS
- Create interviewers users and passwords
- Link interviewer to survey/s
- Link interviewer to sampled units
- Link interviewers to EA"s



Link interviewer to survey/s

input

Supervisor EA's

List of interviewers

Interviewers information

survey information

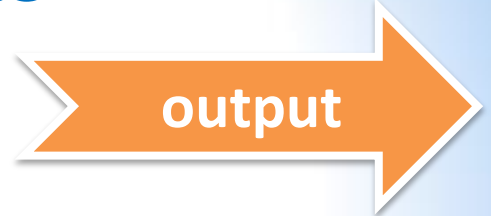
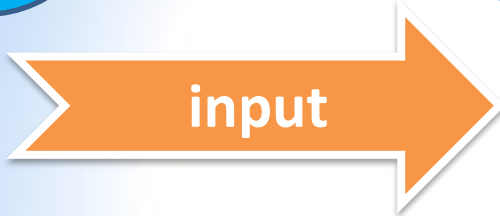
Link
interviewer to
survey/s

output

Interviewer linked to
survey/s



Link interviewer to sampled units



Survey samples & status

Interviewers information

Map

Interviewer linked to survey/s

Link interviewer to sampled units:
recommendation

Accepted

Change: manually



Link interviewers to EA's



input

Interviewer linked to survey/s

Interviewer linked to sampled unit

Interviewers information

EA information

Map

Link interviewers
to EA's:
recommendation



output

Accepted

Change: manually



Field collection

- Recreating or changing the link between EA's and interviewer
- Non response treatment
- Closing sampled units
- Approving interviewers work hours
- Monitoring field progress
- Message system
- Substitute functions for interviewer



Recreating or changing link EA to interviewer

input

Link interviewer to EA

Sample unit history

Interviewers information

map

Questionnaire status

Recreating or
changing link
EA to
interviewer:
recommendati
on

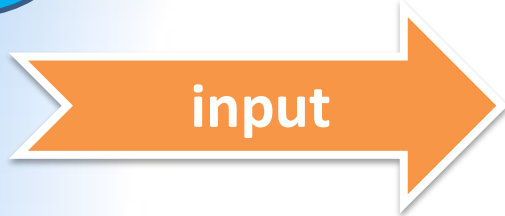
output

Accepted

Change: manually



Non response treatment



**Non
response
treatment**

Sample unit status

Questionnaire status

System recommendation

Letter

Phone call

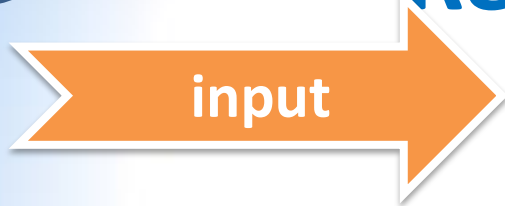
Reallocate sampled unit

Close sampled unit

Send unit to
headquarters



Functionality: Refusal treatment



Refusal status for
sampled unit

Sample unit history

**Choose:
Refusal
treatment**

Close sample unit

Approve closed
sample unit

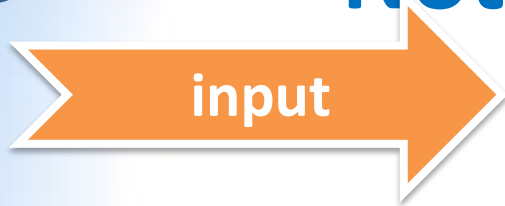
Re enumeration to
another interviewer

Send refusal letter
(post or mail)

Phone call



Functionality: Not found treatment



Not found status for
sampled unit

Sample unit history

**Choose not
found
treatment**

Check sampled unit with
administrative files

Update sampled unit
attributes

Connect to web search
pages

Re enumeration to another
interviewer

Send to headquarters



Functionality: Not at home treatment



Not at home status for
sampled unit

Sample unit history

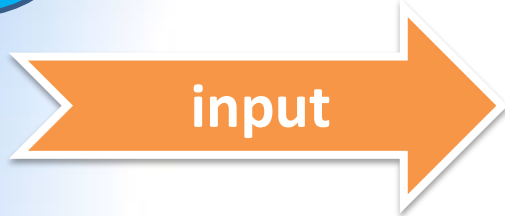
**Choose not
at home
treatment**

Close sample unit

Re enumeration to
another interviewer



Temporarily unavailable treatment



Temporarily unavailable status for sampled unit

Sample unit history

**Choose
Temporarily
unavailable
treatment**

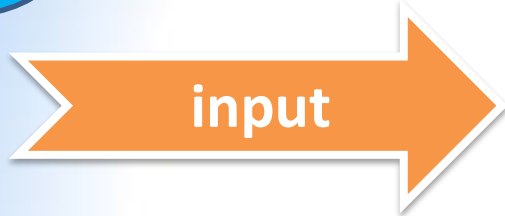


Close sample unit

Allocate to different interviewer



Permanently unavailable treatment



Permanently unavailable
status for sampled unit

Sample unit history

**Choose
permanently
unavailable
treatment**

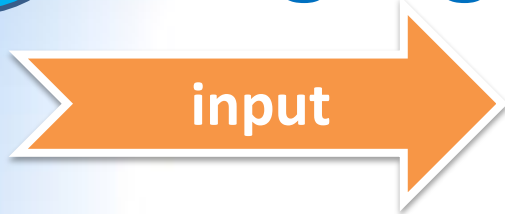


Approve close
sample unit

Check sampled unit
with administrative
files



Functionality: Language difficulty treatment



Language difficulty status for sampled unit

Sample unit history

Choose Language treatment



Re enumeration to another interviewer

Close sample unit



Not part of the survey population

input

Not part of the survey population status for sampled unit

Sample unit history

Choose **Not part of the survey population**

output

Approve close sample unit

Check sampled unit with administrative files



Monitoring field progress

input

output

Survey samples

Sample unit history

Questionnaire and SU status

Interviewer linked to EA

map

Monitoring
field progress

Report: view
(map/graph/ table)



Closing field collection

- Closure of surveys - automatic
- Generating final reports



Functionality: Closing survey



Sample unit status

Questionnaire status

Interviewers information

System recommendation



Final surveys reports