

Identification of the establishment

1. Modifications of the identification particulars (Complete only those sections subject to variation)

Name or corporate name of the establishment _____						NIF _____					
Address _____											
Post Code _____			Municipality _____			Province _____					
Category _____	Total number of lots _____		Capacity (Nº of persons) _____		Total number of bungalows or the like _____		Total number of caravans owned by the campsite _____		Total number of vacancies in areas not divided into lots _____		
Telephone _____						Fax _____					

This survey will be forwarded, once completed, within THE FIVE DAYS SUBSEQUENT to the date to which the data refers to, to the Provincial Delegation of National Statistics Institute, to which you may direct any queries.

Details of the person to be contacted, if necessary, for enquiries, clarifications or modifications regarding this questionnaire

Mr./Ms.: _____
 Position or post held: _____
 Telephone: _____ Fax: _____
 E-mail _____

SIGNATURE OR SEAL OF THE ESTABLISHMENT

Nature, characteristics and purpose

This statistic is included within the Tourist Accommodation Occupancy Survey. The objectives are to broaden and update the information pertaining to establishments within this sector in accordance with European Union directives.

Legislation

Statistical Secret

The personal information obtained by the statistical services, both directly from the informants as well as from administrative sources, will be the object of protection and is covered by the **statistical secret** (Article 13.1 of the Law on the Public Statistical Services (LFEP), dated the 9th of May). All statistical personnel will have the obligation of preserving the statistical secret (Article 17.1 of the LFEP).

Obligation of providing data

Laws 4/1990 and 13/1996 establish the **obligation to provide the data** that is requested for the elaboration of this Statistic.

The statistical services may request data from all physical and legal persons, national and foreign, residents in Spain (Article 10.1 of the LFEP).

All physical and legal persons that provide data, both if their collaboration is compulsory as well as if it is voluntary, **must respond in a true, exact and complete manner** within the stipulated term to the questions outlined in due form by the statistical services (Article 10.2 of the LFEP).

The **non compliance** of the obligations established in this Law, in relation with statistics for state purposes, **will be sanctioned** in accordance with that set forth in the normative pursuant to the present Title (Art. 48.1 of the LFEP).

Very serious infringements will be sanctioned with fines of **3,005.07 to 30,050.61 €**. Serious infringements will be sanctioned with fines of **300.52 to 3,005.06 €**. Minor infringements will be sanctioned with fines of **60.10 to 300.51 €** (Art. 51.1, 51.2 and 51.3 of the LFEP).

Statistics of compulsory compliance

Note: this questionnaire is available in the different co-official languages of the autonomous communities.

2. Traveller check-in

A traveller is any person who arrives and stays overnight in your establishment. Only those persons who check-in each day, even when they stay more than one day, will be considered. In the case of caravans that are occupying lots on a long-term basis, it will be necessary to include both the number of travellers

Place of residence	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7
European Union							
SPAIN							
1.1 Andalucía							
1.2 Aragón							
1.3 Asturias (Principado de)							
1.4 Balears (Illes)							
1.5 Canarias							
1.6 Cantabria							
1.7 Castilla y León							
1.8 Castilla - La Mancha							
1.9 Cataluña							
1.10 Comunidad Valenciana							
1.11 Extremadura							
1.12 Galicia							
1.13 Madrid (Comunidad de)							
1.14 Murcia (Región de)							
1.15 Navarra (Comunidad Foral de)							
1.16 País Vasco							
1.17 Rioja (La)							
1.18 Ceuta and Melilla							
REST OF EUROPEAN UNION							
2. Germany							
3. Austria							
4. Belgium							
5. Denmark							
6. Finland							
7. France							
8. Greece							
9. Ireland							
10. Italy							
11. Luxembourg							
12. The Netherlands							
13. Poland							
14. Portugal							
15. United Kingdom							
16. Czech Republic							
17. Sweden							
18. Rest of the EU ¹							
REMAINING COUNTRIES							
19. Norway							
20. Russia							
21. Switzerland							
22. Rest of Europe							
23. United States							
24. Remaining countries of America							
25. African countries							
26. Rest of the world							

¹ Countries included in the Rest of the EU: Cyprus, Estonia, Slovakia, Slovenia, Hungary, Latvia, Lithuania and Malta.

3. Occupied vacancies (number of overnight stays)

An occupied vacancy or overnight stay is understood to be every night that a traveller stays in the establishment. The number of persons that sleep each night will be recorded, irrespective of the day they checked-in. *Eg.: A married couple with one child, would give rise to three overnight stays or occupied vacancies.*

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European Union							
SPAIN							
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1.2 Aragón							
1.3 Asturias (Principado de)							
1.4 Balears (Illes)							
1.5 Canarias							
1.6 Cantabria							
1.7 Castilla y León							
1.8 Castilla - La Mancha							
1.9 Cataluña							
1.10 Comunidad Valenciana							
1.11 Extremadura							
1.12 Galicia							
1.13 Madrid (Comunidad de)							
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26. Rest of the world							

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4. Occupancy

Occupancy

Day 1 Day 2 Day 3 Day 4 Day 5 Day 6 Day 7

4.1 Number of occupied lots:

- By caravans rented out on a long-term basis² _____
- Remaining occupied lots _____

4.2 Number of occupied bungalows or the like _____

4.3 N° of occupied caravans, mobile-homes or the like (owned by the campsite).

Do not include those for self-use _____

4.4 N° of occupied vacancies in areas not divided into lots _____

²In the event of lots rented out on a long-term basis, same must be included even when they are not occupied.

5. Personnel employed during the reference week (Do not include personnel on vacation, sick leave,)

Unpaid personnel		Paid personnel			
		Fixed		Temporary	
Men	Women	Men	Women	Men	Women
_____	_____	_____	_____	_____	_____

Personnel employed during the reference week _____

6. Expected level of occupancy per lot

Indicate the percentage of lots of your establishment that you consider will be occupied during the **second and third month following** the month that includes the reference week.

Eg.: If the survey corresponds to the month of January, information is requested on March and April. If you consider that your establishment will have for example half the lots occupied on average during the corresponding month, then you must record a percentage of 50%.

Second month Third month

Expected level of occupancy in percentage terms _____

7. Use of Internet

Does your establishment have a web page or web site (irrespective of whether or not it belongs to the establishment)?

Yes No

In the affirmative, record how you use it (you can mark various options)

- As a means by which the public may contract the services offered by your establishment. Indicate in this case:
- Percentage of lots occupied during the reference week that are reserved via the Internet _____ %
- For the advertising of your establishment _____

8. Price (in euros, does not include VAT)

Indicate the **average price per day of a lot** irrespective of whether or not this price has been applied during the reference week. Also record the **approximate percentage** of occupied lots, over the **total**, to which you applied each type of tariff during the reference week (this percentage may be zero in some cases).

	Price per day (in euros)	% of occupied lots
- Normal tariff: Tariff applied to occasional clients or clients passing through	_____	_____
<i>Breakdown by concepts</i>		
Lots _____	_____	_____
Person (adult) ³ _____	_____	_____
Family tent / caravan ³ _____	_____	_____
Car ³ _____	_____	_____
- Special tariffs: Prices for long stays		
Up to one month _____	_____	_____
More than one month _____	_____	_____
- Other tariffs:		
Specify: _____	_____	_____
		100%⁴
- If you have bungalows:		
Indicate the price per bungalow per day: _____	_____	_____

³ The concepts included in the price of the lot are not to be completed.

⁴ This percentage will be zero if no lots have been occupied during the reference week.

Observations: _____

Thank you for your collaboration