

Function	Actor(s)	IT - Ressource estimate (months)	Other ressources (months)	Priority	Comments
Assign SU to interviewer - Automatic	MSS			1	Automatic allocation of day/week/month workload to interviewer
Update interviewer information	Supervisor HR worker			1	
Import interviewer data	MSS			1	Import interviewer data from HR system, including home location language etc.
Import SU for 2 surveys	Coordinator			1	SUs can be imported with location information and quality be checked\
Import survey information for 2 surveys	Coordinator			1	Information about survey constraints, duration etc. Can be imported to MSS
Produce survey statistics	All			1	Stats and progress can be accessed on all levels (SU, interviewer, EA, district and survey)
Assign SU to interviewer for 2 surveys - Manually	Supervisor			1	The Supervisor can reallocate a SU to another interviewer
Update individual workplan	Interviewer			1	The Interviewer can update their own workplan in case more SU are needed.
<i>Handle Social Survey</i>	MSS			1	The MSS can handle the social surveys
<i>Handle Longitudinal Survey</i>	MSS			1	The MSS can handle the Longitudinal Survey
Questionnaire component for social survey				1	Component is not in the MSS CAPI and CAWI
Ressource estimate for priority 1					
Questionnaire component for longitotional				2	Component is not in the MSS CAWI
Questionnaire component for 2 remaining surveys				3	Component is not in the MSS CAPI and CAWI
Open questionnaire	Interviewer				The interviewer can access the questionnaire directly from the MSS
Export route	Interviewer				The interviewer can export his daily route to either print or mobile device
Handle multiple survey methods	MSS				System can handle different survey methods and survey methods can be changed for specific SU
Monitor interviewer live on map	Supervisor				The Supervisor has access to a live feed on where the interviewers are at any given time
Handle salary	MSS				Interviewer can input working hours and travel distance. Eventually these information might be imported automatically from the interviewers tablet.
Move SU	All				SU can be moved between interviewer, EA and district
Update SU status	Interviewer and supervisor				The interviewer and supervisor can update the status of the survey united( closed, permanently unavailable, etc.)
Access help desk	Interviewer				The interviewer can access helpdesk when doing interviews
Register public inquiries to SU	Coordinator				The coordinator can register public inquiries to the SU in MSS
Handle enumeration letters	MSS and interviewer				The interviewer can send out enumeration letters to the SUs in their workplan
Communicate between actors	All				The actors can send out information and communicate through MSS or export information from MSS and communicate through another system.
Setup temporary supervisor	Manager				The manager can temporary change the supervisor for an EA in case of vacation or illness
<i>Handle Household Expenditure Survey</i>	MSS			4	The MSS can handle the Household Expenditure Survey
<i>Handle Labour Force Survey</i>	MSS			3	The MSS can handle the Labour Force Survey
Ressource estimate for priority 2					
Ressource estimate for priority 3					
Ressource estimate for priority 4					